

**Pontefract Academies Trust**  
**(A Company Limited by Guarantee)**

**Annual Report and Financial Statements**

**Year ended 31 August 2023**

## Contents

	<b>Page</b>
Reference and administrative details	1
Trustees' report	2
Governance statement	19
Statement on regularity, propriety and compliance	24
Statement of trustees' responsibilities	25
Independent auditors' report on the financial statements to the members of Pontefract Academies Trust	26
Independent reporting accountant's report on regularity to Pontefract Academies Trust and the Education and Skills Funding Agency	29
Statement of financial activities incorporating Income & Expenditure account	31
Balance sheet	32
Statement of cash flows	33
Notes to the financial statements, incorporating:	
Statement of accounting policies	34
Other notes to the financial statements	38

## Reference and administrative details

<b>Members</b>	L Maxwell-Smart J Gough M Brooke ^#
<b>Trustees (who are also Directors)</b>	P Jones J Appleyard OBE (Chief Executive & Accounting Officer) ^* J Gough # D Wilkin ^ A Clarke (Chair of the Audit & Risk committee) # E Shepherd R Moore <i># members of the Audit &amp; Risk committee</i> <i>^ members of the Finance &amp; Resources committee</i>
<b>Company Secretary</b>	K Grinsill-Clinton
<b>Executive Leadership Team</b>	Chief Executive Officer & Accounting Officer J Appleyard OBE Chief Finance Officer K Watson Director of School Improvement T Fay Director of School Improvement J Cross Director of Operations D Jones – resigned Mar'23
<b>Headteachers</b>	Carleton High School S Shariff Carleton Park J&I School J Ayre De Lacy Primary School J Parkinson Halfpenny Lane JI&IN School I Shuttleworth Larks Hill J&I School K Adams Orchard Head JI&N School J Mitchell The King's School D Pinto The Rookeries, JI&N School R Grogan
<b>Principal Registered Office</b>	c/o The Barracks Business Centre, Wakefield Road, Pontefract WF8 4HH
<b>Company Registration Number</b>	08445158 (England & Wales)
<b>Independent Auditor</b>	Kingswood Allotts Limited, Chartered Accountants, Registered Auditors, Sidings Court, Lakeside, Doncaster. DN4 5NU
<b>Internal Auditor</b>	Wylie and Bisset, 168 Bath Street, Glasgow. G2 4TP
<b>Bankers</b>	Lloyds, 27/28 Stodman Street, Newark, Notts NG24 1AW
<b>Solicitors</b>	Browne Jacobson, 3rd Floor No.1 Spinningfields, 1 Hardman Square, Manchester, M3 3EB

## Trustees' Report

The trustees present their annual report together with the financial statements and auditor's reports of the charitable company for the year from 1 September 2022 to 31 August 2023. The annual report serves the purposes of both a trustees' report and a directors' report (incorporating a strategic report) under company law.

The Trust operates 6 primary and 2 secondary schools in Pontefract, West Yorkshire which are:

<u>School</u>	<u>Type</u>
Carleton High School	Secondary
Carleton Park J&I School	Primary
De-Lacy Primary School	Primary
Halfpenny Lane JI & N School	Primary
Larks Hill J & I School	Primary
Orchard Head JI & N School	Primary
The King's School	Secondary
The Rookeries JI & N School	Primary

## Structure, governance, and management

### Constitution

The multi academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the multi academy trust. The Trustees of Pontefract Academies Trust are also the directors of the charitable company for the purposes of company law. The charitable company operates as Pontefract Academies Trust.

Details of the trustees who served during the year and to the date of these accounts are approved are included in the Reference and Administrative details on page 1.

### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

### Trustees' indemnities

In accordance with normal commercial practice the Pontefract Academies Trust has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Trust business. The insurance provides cover up to £10,000,000 on any one claim.

There have been no qualifying third-party indemnity provisions in place for the period 1 September 2022 to 31 August 2023.

### Method of recruitment and appointment of trustees

The members of the Pontefract Academies Trust are responsible for the appointment of the trustees (who are also directors). The members of the Pontefract Academies Trust are:

- L Maxwell-Smart
- J Gough
- M Brooke

## Trustees' Report (continued)

The number of trustees shall not be less than three but (unless otherwise determined by ordinary resolutions) shall not be subject to any maximum.

Subject to Articles 48-49 and 53, the Academy Trust shall have the following Trustees:

- Up to 12 Trustees, appointed under Article 50;
- A minimum of 2 parent trustees elected or appointed under Articles 53-56 in the event that no local governing bodies are established under article 100a or if no provision is made for at least 2 parent local governors on each established local governing body pursuant to Article 101A.
- The Academy Trust may also have any co-opted trustee appointed under Article 58.
- The total number of Trustees including the Chief Executive Officer if they choose to act as Trustee under Article 57 who are employees of the Academy Trust shall not exceed one third of the total number of Trustees.

All trustees are appointed based upon the contribution they can make to the development and future success of Pontefract Academies Trust. The trustees are assessed for the personal qualities, specific skills and expertise they can provide against the most recent Trust Board self-evaluation. All trustees give of their time freely and receive no remuneration other than reasonable expenses, except those trustees who are employees of Pontefract Academies Trust (denoted by an \* on page 1).

## Policies and Procedures Adopted for the Induction and Training of Trustees

New trustees are inducted into the workings of the Pontefract Academies Trust by way of mentorship; each trustee is mentored in the areas of board policy and procedure as well as mission and ethos. The induction period allows new trustees to fully understand how the organisation operates and the various committees, which are used to assist in governance. Resources and training are made available for trustees who wish to develop a more detailed understanding of their role and the work of the board of trustees. Certain training, associated with elements of legal or regulatory compliance, are mandatory on appointment, at renewal of a term of office and refreshed at appropriate intervals during a trustees term of office.

## Organisational Structure

Pontefract Academies Trust supports all its academies through an experienced board of trustees who are responsible for identifying and establishing strategies and policies and for ensuring that these are implemented throughout the organisation. To assist with this work the trustees have established an Audit and Risk Committee and a separate Finance and Resources Committee, alongside an Education and Standards Committee and a Performance Management and Compensation Committee. The CEO is responsible for the internal organisation, management and control of schools. The CEO is responsible for implementing the strategic framework established by the board.

Each sub-committee has terms of reference for the operation of the committee and the extent of its remit. All committee terms of reference are reviewed and agreed on an annual basis by the board of trustees. In addition to the terms of reference, the board of trustees have a detailed scheme of delegation of authority for effective and efficient decision making for sub-committees and senior staff throughout Pontefract Academies Trust.

Pontefract Academies Trust also operates School Performance Review Boards (SPRBs) who report to the Pontefract Academies Trust Board of Trustees. The accountabilities and responsibilities the SPRB's are determined by the scheme of delegation and the SPRB's cumulatively have their own terms of reference for its operation and extent of remit.

Governance at school level includes the nomination of link SPRB members who take responsibility for key areas of focus. Each SPRB is required to have a minimum of two parent members.

The board of trustees has engaged with Wylie & Bisset to undertake an independent review of internal controls which is reported independently to the Audit and Risk Committee.

## Trustees' Report (continued)

### Arrangements for setting pay and remuneration of key management personnel

The pay arrangements for the Chief Executive Officer, other members of the Executive Team and Headteachers are determined by the Performance and Compensation Committee of the Trust Board. Cost of living pay awards for staff (headteachers) who are on the School Teachers Terms and Conditions leadership spine are awarded annually on 1 September. Incremental progression through the pay range is dependent upon a satisfactory performance management review recommended by the Executive Director and ratified by The Performance and Compensation Committee. For staff (Executive Leadership Team) who are on a spot point the cost of living increase is not automatically awarded. Trustees review the spot point annually and any increase in pay is based on successful performance management outcomes. In all instances the requirements of the Academy Trust Handbook are followed.

### Trade union facility time

Under the provisions of the Trade Union (Facility Time Publication Requirements) Regulations 2017, where an academy Trust has more than 49 full time equivalent employees throughout any 7 months within the reporting period, it must include information included in Schedule 2 of the Regulations.

#### Relevant union officials

Number of employees who were relevant union official during relevant period	Full-time equivalent employee number
-	-

#### Percentage of time spent on facility time

Percentage of time	Number of employees
0%	-
1%-50%	-
51%-99%	-
100%	-

#### Percentage of pay bill spent on facility time

Provide the total cost of facility time	£-
Provide the total pay bill	£-
Provide the percentage of the total pay bill spent on facility time, calculated as: (total cost of facility time / total pay bill) x 100	0.00%

#### Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:  (total hours spent on paid trade union activities by relevant union officials during the relevant period / total paid facility time hours) x 100	0.00%
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## Trustees' Report (continued)

### Related parties and other connected charities and organisations

There are no relationships with related parties and any other charities, companies or organisations with which Pontefract Academies Trust cooperates in the pursuit of charitable activities.

### Employees and disabled persons

Pontefract Academies Trust is committed to ensuring equality of opportunity for all who learn and work in the organisation. The Trust respects and values positively differences in race, gender, sexual orientation, ability, class and age. It strives vigorously to remove conditions, which may place people at disadvantage and we actively combat bigotry.

The Trust considers all application forms from disabled persons, bearing in mind the aptitudes of the individuals concerned. Where an existing employee becomes disabled, every effort is made to ensure that employment with the Trust continues. The Trust's policy is to provide training, career development and opportunities for promotion, which are as far as possible, identical to those for other employees.

### Engagement with suppliers, customers and others in a business relationship with the trust

The Trust has a Procurement and Contracts Manager, who has created a detailed and robust Procurement Policy, holds a central contract register and manages relationships with the account managers of key contracts.

Key developments during 2022/23:

- Creation of a detailed and robust Procurement Policy, supported by a Procurement Procedural document, which outlines the tendering processes to be followed.
- The purchase ledger was reviewed to ensure that suppliers are aligned across all schools and cleansed to only contains suppliers used in the last three years.
- Contracts have been aligned across all sites and amalgamated onto one invoice to create efficiencies with the finance team.
- Accountability meetings are held with suppliers to discuss performance and areas for improvement. Tender exercises continue to be held to ensure the most economically advantageous tender is awarded.
- A preferred supplier list is now in use for reactive maintenance following a benchmarking exercise with local suppliers. This brings efficiency and speed to reactive maintenance in schools and supports local businesses.
- An internal audit review in year provided a strong level of assurance around procurement arrangements in place at Pontefract Academies Trust.

Contract oversight is supported by the CFO and requires accountability meetings with Supplier account managers for performance discussions including monitoring of contract KPIs. This relationship building engagement also allows us to seek quick resolutions to any issues that are presented and build trust between the parties. Accountability meeting frequency is dependent upon the risk and value associated with a contract and can range anywhere between monthly and annually.

## Trustees' Report (continued)

The Director of School Inclusion works with the Education Exchange Hub for the local region as a facilitator of the NPQ qualification in behaviour and culture. The first cohort is about to receive notification of success on the course. This was delivered to 18 senior behaviour leads across the region. Agreement is in place to be part of the March 2024 cohort.

## Objectives and activities

### Objectives and aims

In accordance with the articles of association, the principal objects and activities of the Trust are to:

- advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing schools ("the Academies") offering a broad and balanced curriculum;
- develop the capacity and skills of the areas where the Company runs the Academies and the surrounding areas those inhabitants of who are socially and economically disadvantaged in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society;
- relieving unemployment in areas where the Company runs the Academies and the surrounding areas for the benefit of the public in such ways as may be thought fit, including assistance to find employment;
- advancing the health of the inhabitants of the areas where the Company runs the Academies; and
- providing recreational and leisure time facilities in the interests of social welfare for the inhabitants of the areas where the Company runs the Academies and the surrounding areas especially those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

### Objectives, Strategies and Activities

The Trust's objectives are set out in the Articles of Association. The mission of the Trust is running top-quality, high-achieving schools that give our children and young people the chance in life they deserve, with the vision being where every child and young person makes outstanding progress.

The Trust has a set of core values and guiding principles. These are a broad philosophy that encompass and guide the Trust in its daily work, irrespective of changes in Trust goals, strategies or initiatives. They create an organisational culture where everyone understands what is important.

### Mission and vision

The Pontefract Academies Trust's mission and vision continues to be:

- Mission - Running top-quality, high-achieving schools that give our children and young people the chance in life they deserve.
- Vision - Where every child and young person makes outstanding progress.

### Guiding Principles

The guiding principles of the Trust are:

#### Achievement Without Excuses

We have an unwavering focus on achievement. This is paramount so that all our children and young people enjoy greater life chances.

We take responsibility for ensuring that they succeed. We own our own performance and do not rest on our laurels or seek to blame others.



## Trustees' Report (continued)

### Our People Matter

We know that our people make a difference to the lives of our 3 - 16-year-old young people. We want to make our academies places where great teachers want to teach, lead and build a career. Investment in the recruitment, development and retention of the best people is a top priority.

We aim to provide professional work environments where our people have the support and the tools to do a great job and push our children and young people to scale new heights in a safe and secure environment.

### Excellence as Standard

We set high standards. "Good enough" is simply not. We do not accept second best from our pupils or ourselves.

The Trust aims to be a highly reliable school improvement organisation that is disciplined in its approach to improving performance. A Trust with clear plans and, simple and precisely executed systems that not only develop and sustain excellent performance, but never stifles individual flair.

### Pupils Come First

Our schools are run for the benefit of children and young people, not the ease of adults. Their achievement comes first and staff in academies and the central trust office work to this end.

The Trust aims to keep low priority tasks away from front line teachers and leaders so that they can focus explicitly on our core business of teaching and learning.

### Stronger as One

We take collective responsibility for each other and the results of all our children and young people. We enjoy sharing our success as a Trust while recognising the strengths of individuals and each school. To this end collective accountability is rooted in a "if one fails, we all fail" mentality.

As a family of schools, we collaborate with each other, challenge each other and share best practice. We do not let competition get in the way of our desire to get the best outcomes for all.

## Strategic objectives

The strategic objectives for the 3-year strategic plan ending August 2025 are:

School Improvement, Student Opportunity, and Success

- Teaching and learning: The development of great teachers so all classrooms are routinely strong so that our pupils and young people thrive. In the spirit of continual improvement, we will nurture our community of best practice, discovering, sharing, and embedding what we learn. From ourselves and the wider sector.
- Curriculum: Further development and implementation of an all through curriculum in its broadest sense, from the early years to 16. The provision of a rounded experience provides the opportunities for pupils to develop academically, socially, and personally.
- Inclusion: Targeted and appropriate support is delivering ambition outcomes for pupils with SEND and our most vulnerable and disadvantaged pupils.
- Quality assurance: Continue to develop a rigorous and robust programme of quality assurance that helps to support staff, build expertise and capacity, and raise standards to deliver positive outcomes for pupils.

Our People Experience

- Proactive and inclusive attraction and recruitment of the right people for the right job roles and supporting effective succession and workforce planning to grow our own talent.

## Trustees' Report (continued)

- Provide quality and value-added onboarding, inductions, and professional development opportunities ensuring that our colleagues have the best platform for starting and developing their career with us.
- Develop a pipeline of school and Trust leaders through a Trust wide leadership development programme. The ambition being to create highly visible, capable, positive, confident, and enthusiastic leaders, who exemplify our culture and model our guiding principles.
- Further develop a high-performance culture through refreshing our performance management framework, so that performance is supported and talent recognised in equal measure.
- Continue to nurture and develop a staff culture where morale is high and staff have a sense of belonging. A focus on staff communication and engagement, health, and wellbeing, an inclusive reward and recognition mechanism and the exploration of hybrid and flexible working.

### Financial and Operational Effectiveness

- GAG pooling and fair funding for all of our schools, creating capacity for professional development and school improvement. Resources will be used in line with strategic priorities and fairness supporting those schools in need of the greatest help.
- Continued use of integrated curriculum led financial planning to systematically analyse all aspects of the educational provision within our schools to ensure an appropriate balance in the allocation and expenditure of resources.
- Cumulative surplus to be at an ESFA/DFE prescribed healthy level and within a target range of 5-10% of recurrent revenue income. This will allow flexibility for targeted investment in our schools.
- Continuously develop operating models in finance, procurement, HR, estates, ICT, and data management so that time and money is freed up to be invested in front line school improvement.
- Improved delivery of ICT through a five-year plan and managed service so front-line staff are well resourced and equipped to teach routinely well.
- Improved management of risk to be embedded to safeguard the Trust.

### Growth, Governance, Partnerships and Community

- Engaging with local community groups.
- We expect our school leaders to develop a community engagement plan, work with their local community groups; support their families and work with other agencies to bring about positive improvements.
- Work and positively engage with our educational partners, the DFE, local authorities and teaching school hubs to drive up standards across the locality and region.
- Focus on strong governance that hardwires collaboration and accountability, intervenes where necessary, and builds trusting relationships within the communities we serve.
- Continue to scale up our model of school improvement to securely welcome schools into the Trust.

## Trustees' Report (continued)

- Further develop leadership capacity to support well planned growth over an appropriate period of time and right scale.

### Public benefit

In setting the Pontefract Academies Trust's objectives and planning its activities, the board of trustees has given careful consideration to the general guidance on public benefit published by the Charity Commission on their website at [www.gov.uk/running-charity/managing-charity](http://www.gov.uk/running-charity/managing-charity) in exercising their powers or duties.

Pontefract Academies Trust is an equal opportunity employer, and strives to give full and fair consideration to all applicants for employment, training and promotions, irrespective of disability, gender, race, colour or sexual orientation.

### Financial objectives

Pontefract Academies Trust financial objectives were:

- to achieve an annual operating surplus;
- to ensure that resources were appropriately targeted;
- to generate sufficient levels of income to support and invest in the asset base.

### Strategic report

#### Educational Performance

Despite the challenges of the previous two years, the return to public examinations and national tests saw the Trust perform exceptionally well. The continued robust quality assurance mechanisms from which there has been no dilution or deviation brought high levels of success for pupils across the Trust.

#### Ofsted Outcomes

School	Latest published inspection outcomes at August 2023							
	Overall Effectiveness at August 2023	The quality of education (Quality of teaching, learning & assessment)	Behaviours and attitudes	Leadership and management (Effectiveness of leadership & management)	Personal development	(Personal development, behaviour & welfare)	(Outcomes for Pupils)	Early Years provision
Carleton Park Primary School	Good	Good	n/a	Outstanding	n/a	Outstanding	Good	Good
De Lacy Primary	Requires Improvement	Requires Improvement	n/a	Good	n/a	Good	Good	Good
Halfpenny Lane Primary	Good	Good	n/a	Good	n/a	Good	Good	Good
Larks Hill Primary School	Good	Good	n/a	Good	n/a	Good	Good	Good
Orchard Head Primary	Good	Good	Good	Good	Good	n/a	n/a	Good
The Rookeries Primary School	Good	Good	Outstanding	Good	Good	Good	n/a	Outstanding
Carleton High School	Good	Good	n/a	Good	n/a	Good	Requires Improvement	n/a
The King's School	Good	Good	n/a	Good	n/a	Good	Good	n/a

## Trustees' Report (continued)

### Secondary: Key stage 4

The return to GCSE examinations saw both secondary schools achieve impressive attainment metrics and progress measures. The performance improvements on the back of the pandemic, the continuing impact on attitudes to attendance and against a backdrop of industrial action reflect the focus and forensic approach to long term sustainable performance improvement, able to withstand unforeseen challenges.

The table below identifies the performance of the summer examinations in 2023, compared against 2022 and the last round of GCSE examinations sat by pupils in 2018/19, with 2023 being the first occasion on which pre-pandemic measures were applied. Progress 8 at both schools is significantly above national and in the top 20% of all schools. Progress 8 compares the progress pupils make across a suite of 8 qualifications from the end of key stage 2 to the end of key stage 4 in comparison to other pupils nationally with similar starting points.

	% Achieving 5+ in English and Maths			Progress 8		
	2022/23	2021/22	2018/19	2022/23	2021/22	2018/19
Carleton High School	45%	52%	49%	0.61	0.57	0.15
The King's School	60%	60%	43%	0.54	0.54	0.12
<b>National Average</b>	<b>45%</b>	<b>51%</b>	<b>43%</b>	<b>0.00</b>	<b>-0.03</b>	<b>-0.02</b>

### Primary Performance

#### Key stage 2

The return of SATs for children across the country saw the National average for pupils meeting the expected standard in reading, writing and maths fall. Across the country the fall was to 59% against the pre-COVID national average of 65%. In 2022/23 the national average remained stagnant at 59%, whilst the Trust further extended its enhanced performance from a Trust average of 81% in 2021/22 to 85% in 2022/23; 26% above the national average. Based on FFT data, five out of the six Trust primaries feature in the top 1% in the country for progress made in the expected standard in reading, writing and maths.

	2018/19 National Average	2021/22 National Average	2021/22 Trust Outcomes	2022/23 National average	2022/23/Trust Outcomes
<b>Reading ARE</b>	73	74	<b>88</b>	73	<b>88</b>
<b>Writing ARE</b>	78	69	<b>84</b>	71	<b>89</b>
<b>Maths ARE</b>	79	71	<b>88</b>	73	<b>91</b>
<b>Combined ARE</b>	65	59	<b>81</b>	59	<b>85</b>

### Promoting the success of the company

The Trust provide quality and value-added onboarding, inductions, and professional development opportunities ensuring that our colleagues have the best platform for starting and developing their career with us. In addition to this, employees have access to a health and wellbeing programme and an inclusive reward and recognition mechanism. The Trust are continuing to expand the benefits package available to its employees including further exploration of hybrid and flexible working.

## Trustees' Report (continued)

We have a JCNC agreement in place, whereby, employees' interests are tabled.

The Trust uses a preferred supplier list for reactive maintenance following a benchmarking exercise with local suppliers. This brings efficiency and speed to reactive maintenance in schools and supports local businesses.

The Trust engages with local community groups and we expect our school leaders to develop community engagement plans, work with their local community groups, support their families and work with other agencies to bring about positive improvements.

## Going concern

After making appropriate enquires, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

## Financial review

Pontefract Academies Trust income is derived in the main from the Department for Education (DFE) via the Education and Skills Funding Agency (ESFA) in the form of revenue and capital grants, the use of which is restricted to particular purposes. The grants received from the ESFA and other sources during the year ended 31 August 2023 and the associated expenditure are shown as restricted funds in the statement of financial activities.

The Academies Trust also receives an element of funding for the acquisition and replacement of fixed assets from the ESFA. In accordance with the charities statement of recommended practice, "Accounting and Reporting by Charities" (SORP 2019), such grants are shown in the statement of financial activities as restricted incoming resources within the fixed asset fund. The restricted fixed assets fund is reduced by annual depreciation charges over the expected useful life of the assets concerned.

Incoming resources during the year ended 31 August 2023 totalled £26 million (2022: £24 million) and were not sufficient to cover resources expended and provided a deficit of £0.4 million (2022: deficit £0.7 million) before transfers and other recognised gains and losses.

The net book value of tangible fixed assets was £30.1 million (2022: £29.3 million); movements in tangible fixed assets are shown in note 13 to the financial statements. The assets were exclusively for providing educational and associated support services to pupils and the community.

During the year ended 31 August 2023 the academy trust continued to allow all new staff the opportunity to join one of two pension schemes, Teachers Pension Scheme (TPS) or West Yorkshire Local Government Pension Scheme. Both pension funds are defined benefit schemes. A more detailed explanation of each pension scheme can be found in note 29.

It is possible to account for the assets and liabilities of the Local Government Pension Scheme (LGPS) as shown in the statement of financial activities and note 29. The West Yorkshire Local Government Pension Scheme currently provides for a surplus balance of £0.8 million (2022: £0.1 million deficit).

## Financial position

The Academy Trust held fund balances at 31 August 2023 of £33 million (2022: £32 million) comprising £30.1 million (2022: £29.2 million) of restricted fixed assets, restricted income funds of £0.8 million (2022: £1.7

## Trustees' Report (continued)

million), unrestricted income fund balances of £1.2million (2022: £1.2 million) and a pension reserve surplus of £0.8 million (2022: £0.1 million deficit).

### Reserves policy

Pontefract Academies Trust has established a reserves policy to protect the organisation and its charitable activities by providing a financial cushion against an unpredictable future. This restricts the impact of any risk (internal or external) upon continuing operations. The principal risk regarding continuing operations and the need for surpluses relate to the maintenance and replacement of the charity's substantial asset base and any possible delay in the receipt of grant funds. The reserves policy also provides the framework for future strategic planning and will assist decision-making.

The reserves policy establishes what is believed to be an appropriate target range for reserves held and will be reviewed on an annual basis.

#### Reserves (Non-Capital)

The trust targets to hold a minimum of £1m in unrestricted and restricted reserves to provide sufficient working capital to cover delays between spending and receipt of funds and to provide a cushion to deal with unforeseen events. The Trust intends to use amounts above this to support significant capital investment priorities required to maintain safe, secure, and positive learning environments.

Cumulative reserves are currently higher than the minimum of £1m, largely as a result of savings during the pandemic. Whilst the Trust are content to hold the reserves prudently in the current economic climate the board of trustees have asked the executive leadership team to consider use of surplus funds in the long term to prepare for future investment priorities.

#### Reserves (Capital)

The fixed asset fund represents:

- the net book value of fixed assets (£30.1m) which can only be realised through sale following any necessary approvals from the ESFA.
- unspent capital grants which are already contractually committed to be spent in accordance with grant conditions.

Details of the restricted funds held by Pontefract Academies Trust are set out in note 18 of the attached financial statements.

#### Pension Reserve

The presence of a pension surplus or deficit does not constitute an immediate liability or realisable asset and does not mean the equivalent amount is already committed or no longer available.

The presence of a pension surplus or deficit will generally result in a cash flow effect for the trust in the form of an increase or decrease in employers' pension contributions over a period of years. The trust is confident that it can meet the required pension contributions from projected future income without significantly impacting its planned level of activities. The risks surrounding Pontefract Academies Trust pension liability have been taken into consideration when preparing the annual budgets therefore we continue to calculate our reserves without setting aside a designated reserve to cover the pension liability.

## Trustees' Report (continued)

### Investment policy

The Trust policy is to ensure that security takes precedence over revenue maximisation and that all investment decisions are in the best interests of the Trust. As such capital volatility will not be tolerated and assets will be invested to minimise risk. The Trust's assets will only be held in cash investments denominated in sterling for a maximum of 364 days. The Trust's cash balances will only be deposited with eligible UK banks or building societies assessed by their credit ratings.

### Principal risks and uncertainties

Pontefract Academies Trust faces a broad spectrum of risks and uncertainties within its complex operating environment. The principal risks are summarised below:

- Outcomes for children – children not making progress in line with or above national expectations. This is mitigated through effective, regular monitoring of pupil progress data and instigating interventions when progress is not rapid enough.
- Funding uncertainties – reductions in future funding allocations from the government and/or a fall in pupil rolls. This is mitigated through the ongoing review and update of medium-term financial plans embedded within organisational decision making in addition to the marketing of pupil places within the community.
- Physical and infrastructure - relating to the risk of flooding, fire or explosion or loss of utilities, heat, lighting catering etc. This is mitigated through the completion of fire risk assessments, health and safety procedures and reinstatement costs covered through insurance policies, alongside the implementation and maintenance of Business Continuity and Disaster Recovery Plans.
- Physical and infrastructure - relating to the under investment in the capital infrastructure. This is mitigated by the schools operating an efficient curriculum which delivers a surplus for capital investment which is determined through a framework which allows potential capital projects to be evaluated and prioritised across the Trust.
- Staffing – failure to recruit and retain staff. This is mitigated through a people strategy aimed at the attraction, recruitment and retention of staff with succession planning and links with external providers should key staff exit leaving a vacancy.
- Safeguarding – that a child comes to harm in one of our schools. This is mitigated through robust safeguarding practices to ensure that adults who work in our schools, including volunteers, do not pose a risk to children. This has been further enhanced by the recent appointment of a Director of Inclusion and Safeguarding at the Trust operating across all schools with oversight of this critical area of risk, and the introduction of a Trust wide safeguarding reporting system which generates data presented to the Trust Board on its performance in this area.
- Technological risk – the risk of a cyber security breach to our systems results in loss of information or fraud. This is mitigated through the ongoing review of information security practices, system updates implementation of internet security software, disaster recovery plans and business continuity models and training for staff, alongside the appointment of RM Education as the Trust's ICT partner and the appointment of the Trust's Head of Governance whose responsibilities include the role of DPO in respect of information management and information security.
- Corporate governance structures and strategy do not facilitate the Trust to embrace opportunities. A higher emphasis has been placed on an independent external review of governance in the Academy Trust Handbook. This is particularly important before a trust grows significantly or in cases where concerns around governance exist. This is mitigated by the implementation of the appropriate recommendations arising from the 2022 External Review of Governance and the appointment of a Head of Governance with responsibility for developing and implementing effective governance arrangements across the Trust.

Pontefract Academies Trust has been proactive in identifying and managing these risks and uncertainties to mitigate their impact, and ensures that these topics feature within the remits of the relevant Trust Board Committee, and that they are in turn reported on regularly to Trustees.

## Risk management

The trustees have a fundamental role to play in the management of risk; trustees set the tone and influence the culture of risk management within the organisation. The board of trustees is responsible for determining whether Pontefract Academies Trust is risk taking or risk averse, as a whole or on any relevant individual issue.

It is also responsible for determining which types of risk are acceptable and which are not and to set the standards and expectations for staff with respect to conduct and probity. The trustees will also determine the risk appetite and exposure for Pontefract Academies Trust. Any issues which affect the Trust's risk profile or exposure are to be approved by the board of trustees.

The trustees annually review the Trust's approach to risk management and approve changes or improvements to key elements of its processes and procedures. The trustees also seek to minimise the risk exposure by ensuring that appropriate policies and procedures exist to manage any such risk. Where risk cannot be eliminated or reduced to sufficiently acceptable levels the trustees have ensured that adequate insurance cover has been provided.

The system of internal control incorporates risk management. The system encompasses a number of elements that together facilitate an effective and efficient operating environment, enabling the Pontefract Academies Trust to respond to a variety of operational, financial and commercial risks. These elements include:

- **Policies and procedures**  
Attached to significant risk are a series of policies that underpin the internal control process. The policies are set by the trustees and implemented by the Executive Leadership Team and headteachers across Pontefract Academies Trust.
- **Strategic planning and budgeting**  
The strategic planning and budgeting processes are used to set objectives, agree action plans, and allocate resources. Progress towards meeting strategic objectives is monitored regularly by the board of trustees.
- **Risk management policy and procedures.** The risk management policy and procedures set out the framework for risk identification, agreed risk appetite, measurement of impact, probability of occurrence and mitigating control measures. This framework provides a consistent approach to risk management and monitoring across the Trust.

## Streamlined Energy & Carbon Reporting 2022/23

### Pontefract Academies Trust

#### **Energy Background**

A multi academy trust with 8 academy schools. Heating is predominantly via mains gas. The trust owns two mini-buses and has several members of staff who claim business mileage. For both the minibus and business travel, the trust has recorded the number of miles travelled during the year.

One school has a biomass boiler and BMS systems operate at some schools.

Carleton High School has been selected as part of the DfE rebuild programme which will result in that site becoming carbon neutral.

This methodology follows the [GHG Reporting Protocol](#) and uses the 2023 [Government emission conversion factors for greenhouse gas company reporting](#).



# Pontefract Academies Trust

Energy Source	Consumption	Scope	Emissions calculation
<b>Gas</b> – total kWh (kilowatt-hours) used for the year	2,952,809 kWh (gross CV (calorific value))	Scope 1	2,952,809 kWh * 0.18293 (2023 Fuels - Natural Gas conversion factor gross CV to kg CO <sub>2</sub> e) / 1000 <b>= 540.154 tCO<sub>2</sub>e</b>
<b>Electricity</b> – total kWh used for the year	1,396,526 kWh	Scope 2	1,396,526 kWh * 0.20707 (2023 UK Electricity conversion factor to kgCO <sub>2</sub> e) / 1000 <b>= 289.185 tCO<sub>2</sub>e</b>
		Scope 3	1,396,526 kWh * 0.01792 (2023 Transmission and Distribution - UK electricity conversion factor to kgCO <sub>2</sub> e) / 1000 <b>= 25.019 tCO<sub>2</sub>e</b>
<b>Owned Transport</b> N/A – 0 miles in the year	0 miles = 0 kWh	Scope 1	0 miles <b>= 0.000 tCO<sub>2</sub>e</b>
<b>Reimbursed Transport</b> – total mileage reimbursed from staff claims = 4,080 miles	4,080 miles * 1.10608 (2023 SECR kWh pass & delivery vehs, average car conversion factor to kWh) = 4,513 kWh	Scope 3	4,080 miles * 0.26817 (2023 Business Travel- land, average car conversion factor to kgCO <sub>2</sub> e) / 1000 <b>= 1.094 tCO<sub>2</sub>e</b>
<b>Total</b>	<b>4,353,848 kWh</b>		<b>855.452 tCO<sub>2</sub>e</b>
Intensity ratio	Emissions data (tCO <sub>2</sub> e) compared with an appropriate business activity (pupil numbers as per Autumn census)		855.452 tCO <sub>2</sub> e/ 3925 pupils <b>= 0.218 tCO<sub>2</sub>e per pupil</b>

## Disclosure of Information

UK Greenhouse gas emissions and energy use data for the period 1 September 2022 to 31 August 2023	Current reporting year 2022/23	Comparison reporting year 2021/22 (figures are for illustrative purposes)
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Energy consumption used to calculate emissions (kWh)	4,353,848	4,464,693
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### Scope 1 emissions in metric tonnes CO<sub>2</sub>e

Gas consumption	540.154	548.101
Owned transport	0.000	0.525
Total Scope 1	540.154	548.625

### Scope 2 emissions in metric tonnes CO<sub>2</sub>e

Purchased electricity	289.185	282.139
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# Pontefract Academies Trust

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UK Greenhouse gas emissions and energy use data for the period 1 September 2022 to 31 August 2023	Current reporting year 2022/23	Comparison reporting year 2021/22 (figures are for illustrative purposes)
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**Scope 3** emissions in metric tonnes CO<sub>2</sub>e

Business travel in employee-owned vehicles	1.094	0.240
Purchased electricity (transmission and distribution)	25.019	25.809

Total gross emissions in metric tonnes CO <sub>2</sub> e	855.452	856.813
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Intensity ratio Tonnes CO <sub>2</sub> e per pupil	0.218	0.222
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### Quantification and reporting methodology

We have followed the 2019 HM Government Environmental Reporting Guidelines. We have also used the GHG Reporting Protocol – Corporate Standard and have used the 2023 UK Government's Conversion Factors for Company Reporting.

### Intensity measurement

The chosen intensity measurement ratio is total gross emissions in metric tonnes CO<sub>2</sub>e per pupil, the recommended ratio for the sector.

Carleton High School	No work conducted pending a rebuild of the majority of buildings through the DfE
Carleton Park Junior & Infant School	This school has been through a 2 year refurbishment programme which included a programme to increase energy efficiencies specifically within the LED lighting. The work also included external door replacements.
De Lacy Primary School	Install of an improved Building Management System (BMS) to monitor and regulate energy usage
Halfpenny Lane Junior & Infant School	This school has been through a 2 year refurbishment programme which included a programme to increase energy efficiencies specifically within the LED lighting
Larks Hill Junior & Infant School	LED lighting replacement completed in 100% of school
Orchard Head Junior & Infant School	This school has just had refurbishment work completed in half of the premises which included a programme to increase energy efficiencies specifically within the LED lighting in the rooms reworked. The work also included external door replacements.

The Kings School	Design and Science blocks fully converted to LED along with the majority of central walk areas. This summer sees the replacement of inefficient boilers and replacement of Sports hall lighting to LED. School will be around 60% converted at this stage
The Rookeries Carleton Junior & Infant School	No work conducted

## Trustees' Report (continued)

### Fundraising

The Trust recognises its responsibilities under the Charities (Protection and Social Investment) Act 2016.

Fundraising from the public represents a minimal part of the income to the Trust and is restricted to:

- Events held on school premises such as school fairs or non-uniform days, in most cases these events will raise funds to support school spending, or to raise funds for other national charities which benefit children such as Children in Need and Comic Relief. In year the Trust has also raised funds for Macmillan Cancer Support and The Prince of Wales Hospice.
- Requests for voluntary donations to support school activities such as trips.

All income from fundraising is received and controlled in accordance with the financial regulations and financial scheme of delegation. Where funds are raised on behalf of other national charities, they are paid to the charities following the fundraising event. The Trust does not use any professional fundraisers.

Any complaints relating to the Trust fundraising activities are dealt with the Trust complaints procedures. The Trust follows government guidance in relation to its policies on charging and remissions, this provides a framework of operation to ensure our disadvantaged pupils/students are not prevented from undertaking particular activities on the basis of ability to make a voluntary donation.

### Plans for future periods

The Trust has agreed a strategic plan which sets out its values and guiding principles delivered through key strategic objectives:

#### **School improvement, Student Opportunity, and Success**

Our core priority must be to constantly improve our schools so that our children and young people grasp every opportunity to succeed.

#### **Our People Experience**

We should attract, build, and retain talent, support employees needs and their professional growth so that we have the capacity to deliver consistently high standards.

#### **Financial and Operational Effectiveness**

We will continue to build operational and financial capacity to underpin the running of high-quality schools.

#### **Growth, Governance, Partnerships and Community**

We will seek sustainable growth for the Trust, ensure strong and engaged governance at all levels and build strong, trusting relationships with our partners, our families, and our community.

At the year end the due diligence was being progressed in respect of a new primary school.

## Trustees' Report (continued)

### Funds held as custodian trustee on behalf of others

The Trust does not hold any funds as custodian trustee on behalf of others at the date of signing.

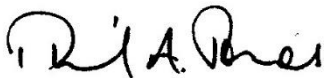
### Auditor

Insofar as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make them themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Kingswood Allotts Limited has expressed their willingness to continue in office as auditors to the Trust.

Trustees' report, incorporating a strategic report, approved by order of the members of the board of trustees, as the company directors, on 18 December 2023 and signed on its behalf by:



**Phil Jones**  
Chair of Trustees

## Governance Statement

### Scope of Responsibility

As trustees we acknowledge we have overall responsibility for ensuring that Pontefract Academies Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can provide only reasonable and not absolute assurance against material misstatement or loss.

As trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The board of trustees has delegated the day-to-day responsibility to the Chief Executive, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Pontefract Academies Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 5 times during the accounting period. Attendance during the period at meetings of the board of trustees was as follows:

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
P Jones (chair)	5	5
J Appleyard OBE (CEO and accounting officer)	5	5
A Clarke	5	5
J Gough	5	5
R Moore	4	5
E Shepherd	4	5
D Wilkin (vice chair)	4	5

The board of trustees' key responsibilities are to:

- set the strategic direction, mission, vision, core values and guiding principles
- hold executive leaders to account for educational performance of the Trust
- challenge and monitor the performance of the Trust.
- ensure its decisions about levels of executive pay follow a robust evidence-based process and are reflective of the individual's role and responsibilities
- oversee and ensure financial performance.
- exercise reasonable skill and care in carrying out their duties.
- ensure that the Trust complies with charity and company law.
- operate the Trust and its schools in accordance with the Funding Agreement signed with the Secretary of State

The board of trustees receives data in an agreed accessible format that enables comparison of the performance across the Trust and with external comparators. Management accounts are reviewed by the Accounting Officer and the Chair of the Trust board on a monthly basis and circulated to all Trust board members.

## Governance Statement (continued)

The Trust hold a central register of business interests. Trustees, SPRB members and senior employees complete and sign declarations each September and the Head of Governance ensures that arrangements are in place for all declarations of interest/changes to declarations of interest are published and kept up to date on the schools and Trust website. Trustees and SPRB members have a standard agenda item at the beginning of each meeting of the Trust Board and Trust committee, to declare any actual or potential conflicts of interest. Employees engaged in decisions where conflicts of interest may arise must declare this to their Executive Director/Headteacher/Senior Leader at the earliest opportunity.

The **Finance and Resources Committee** is a sub-committee of the main board of trustees. Its purpose is to:

- consider policies and procedures to ensure that the Trust maintains proper accounts and related records.
- consider and monitor the Trust's financial plans to ensure they reflect the corporate and strategic plans of the Trust.
- consider policies and procedures to ensure that the Trust manages its employees in a fair and consistent manner and adheres to employment law and practice.

Attendance at meetings in the year was as follows:

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
D Wilkin (chair)	5	5
M K Brooke (co-opted, vice-chair)	5	5
J Appleyard OBE	5	5

## Financial Governance and Oversight

We recognise our obligation to act transparently and to use public funds with probity and responsibility.

The Finance and Resources Committee oversees the financial activities of the Trust and challenges the Executive Team on financial management and reporting, and regularly reports to the full Board. The Trust utilises the same finance system across all schools within the Trust ensuring probity, transparency and accountability is paramount. The financial governance model of the academy includes an Accounting Officer, who is also the CEO of the Trust and the Accounting Officer completes a declaration that is included in the statutory accounts as to the discharge of their duties.

The Finance and Resources Committee has a policy of ensuring value for money at all time and all schools have requirements for similar focus, including a comprehensive procurement protocol, where 3 quotes are required for purchases over £5,000.

The financial regulations were reviewed during the year.

The Finance and Resources committee has reviewed the annual budget proposals and management accounts during the period of account.

The Finance and Resources committee has monitored key financial information during the year and considered the medium-term financial plans as part of the budget approval process. Management accounts are reviewed by the Accounting Officer and the Chair of the Trust board on a monthly basis. The management accounts are also reviewed by the Finance and Resources sub-committee and at the all Trust Board Meetings throughout the meeting cycle.

## Governance Statement (continued)

Based on the above, the Trust Board believe that it has maintained effective oversight of fund with fewer than 6 meetings.

The **Audit and Risk committee** is also a sub-committee of the main board of trustees. Its purpose is to:

- ensure that the internal control systems and the arrangements for risk management, control and governance processes of Pontefract Academies Trust are independently, objectively and actively monitored
- reinforce the independence and effectiveness of the internal audit function, providing an independent medium of communication with the Pontefract Academies Trust auditors.

The Audit and Risk committee has reviewed and recommended the board of trustees the following policies during the period of account:

- Asbestos Policy and Management Plan
- Cloud Computing Policy
- Complaints Policy and Procedure
- Contractors at Work Policy
- Data and Cyber Security Breach Prevention and Management Plan
- Fire Safety Policy
- Governance Code of Conduct
- Health and Safety Policy - Trust
- Information Policy
- Legionella Policy
- Managing Allegations Against Staff Policy
- Protection of biometric information of children in schools
- Risk Management Procedures and Framework
- Social Media Policy
- Trade Union Facility Time

The audit and risk committee considered the recommendations and monitored actions arising from independent reviews of:

- Compliance (Information Management and Data Protection)
- Safeguarding

Attendance at meetings in the year was as follows:

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
A Clarke (chair)	5	5
J Gough (vice-chair)	4	5
M K Brooke(co-opted)	5	5

Pontefract Academies Trust also operates School Performance Review Boards (SPRBs) who report to the Pontefract Academies Trust Board of Trustees. The accountabilities and responsibilities the SPRB's are determined by the scheme of delegation:

- Academic performance
- Pupil behavior and experience
- Community engagement

## Governance Statement (continued)

Governance at school level includes the nomination of link SPRB members who take responsibility for key areas of focus. Each SPRB is required to have a minimum of two parent members.

An external review of governance was undertaken in July 2022 the final recommendations of which are still being implemented. The Trust reviews its Scheme of Delegation, Terms of Reference for the Trust Board and all sub committees on an annual basis. Within the course of this academic year the Trust Board has also reviewed its governance structure to ensure that it remains fit for purpose.

## Review of Value for Money

As accounting officer, the Chief Executive Officer has responsibility for ensuring that Pontefract Academies Trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes, as well as estates safety and management, achieved in return for the taxpayer resources received.

The accounting officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer has delivered improved value for money during the year by:

- Review of the finance, HR and IT functions across the Trust resulting in improved workflows and the implementation of enhanced functionality of the Finance system.
- Review of business systems and the procurement of a compliance, HR and risk management system to realise efficiencies across the Trust.

## The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academies Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Pontefract Academies Trust for the year 1 September 2022 to 31 August 2023 and up to the date of approval of the annual report and financial statements.

## Capacity to handle risk

The board of trustees has reviewed the key risks to which Pontefract Academies Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year 1 September 2022 to 31 August 2023 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

## The risk and control framework

The Pontefract Academies Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- a review of the progress made against each strategic objective through a detailed strategic performance report with agreed KPI's;
- monitoring of each school development plan through independent reporting from School Performance Review Boards to the trust board;



## Governance Statement (continued)

- comprehensive budgeting and monitoring systems with an annual budget and monthly financial reports which are reviewed and agreed by the board of trustees;
- reviews by the Audit and Risk Committee of Strategic and Operational Risk in line with the agreed Risk Management Framework;
- reviews by the Finance and Resources committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties; and

The board of trustees has appointed Wylie & Bisset to undertake a programme of internal audit. This option has been chosen because this provides the best value for money option for the Trust and ensures that the programme of audits are carried out by an internal audit specialist.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Trust's financial systems and other internal control systems. In particular, the checks carried out in the current period included testing of:

- Cyber Security
- Procurement
- Safeguarding
- Follow up

The auditor reports to the board of trustees, through the Audit and Risk committee on the operation of systems of control and on the discharge of the board of trustees' financial responsibilities.

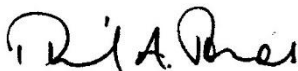
The auditor has not identified any material control issues arising as a result of their work.

## Review of effectiveness


As accounting officer, the Chief Executive Officer has responsibility for reviewing the effectiveness of the system of internal control. During the period in question the review has been informed by the work of Wylie & Bisset and also the work of the Executive Leadership Team who also have key responsibilities for the development and maintenance of the internal control framework, alongside the Head of Governance.

The accounting officer has been advised of areas for improvement and the Audit and Risk committee monitor action plans to ensure continuous improvement of the system is in place and that internal audit functions are supporting that aim.

Approved by order of the members of the board of trustees on 18<sup>th</sup> December 2023 and signed on its behalf by:



**Phil Jones**  
Chair of Trustees



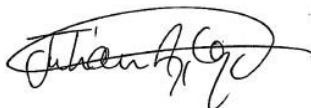
**Julian Appleyard OBE**  
Accounting Officer

## Statement on Regularity, Propriety and Compliance

As accounting officer of Pontefract Academies Trust I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding, including for estates safety management, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2022. Including responsibilities for estates safety and management.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of all funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academy Trust Handbook 2022.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



**Julian Appleyard OBE**  
Accounting Officer

18 December 2023

## Statement of Trustees' Responsibilities

The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

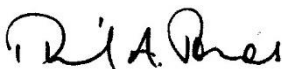
- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023
- make judgments and accounting estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 18 December 2023 and signed on its behalf by:



**Phil Jones**  
Chair of Trustees

## Independent auditors report on the financial statements to the members of Pontefract Academies Trust

### Opinion

We have audited the financial statements of Pontefract Academies Trust (the 'charitable company') for the year ended 31 August 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*, the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023 issued by the Education and Skills Funding Agency (ESFA).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2023 and its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2022 to 2023 issued by the Education and Skills Funding Agency.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the academy trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon. Other information includes the trustees' report (incorporating the strategic report and the directors' report), the governance statement, and the Accounting Officer's statement. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## Independent auditors report on the financial statements to the members of Pontefract Academies Trust

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and Report of the Trustees has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of Independent Auditors that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit

## Independent auditors report on the financial statements to the members of Pontefract Academies Trust

conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- Enquiry of management and those charged with governance around actual and potential litigation and claims;
- Reviewing minutes of meetings of those charged with governance;
- Enquiry of management and review of correspondence to identify any instances of non-compliance with applicable laws and regulations;
- Performing audit work over the risk of management override of controls, including review of nominal ledger transactions and other adjustments for appropriateness and evaluating the rationale of any significant transactions outside the normal course of operations;
- Reviewing accounting estimates for bias, and reviewing management assumptions and judgements;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Mark Garrison BCom FCA DChA (Senior Statutory Auditor)

for and on behalf of Kingswood Allotts Limited, Statutory Auditor  
Chartered Accountants  
Sidings Court,  
Lakeside,  
Doncaster.  
DN4 NU

Date: 21 December 2023

## **Independent reporting Accountants report on regularity to Pontefract Academies Trust and the Education and Skills Funding Agency**

In accordance with the terms of our engagement letter dated 11 July 2022 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2022 to 2023, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Pontefract Academies Trust during the year 1 September 2022 to 31 August 2023 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Pontefract Academies Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Pontefract Academies Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Pontefract Academies Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of Pontefract Academies Trust's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of Pontefract Academies Trust's funding agreement with the Secretary of State for Education dated 27 March 2013 and the Academy Trust Handbook, extant from 1 September 2022, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2022 to 2023. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2022 to 31 August 2023 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academies trust income and expenditure.

The work undertaken to draw our conclusions includes:

- Enquiry of officers of the Academy Trust
- Review and testing of income and expenditure for compliance with the funding agreements, the Academy Trust Handbook and the academy trust's system of controls.
- Examination of relevant documents
- Review of the activities carried out by the Academy Trust
- Review of the delegated authorities set out in the Academy Trust Handbook
- Review of governance arrangements in accordance with the Academy Trust Handbook

**Independent reporting Accountants report on regularity to Pontefract Academies Trust and the Education and Skills Funding Agency**

**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2022 to 31 August 2023 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Reporting Accountant  
Kingswood Allotts Limited  
Chartered Accountants  
Sidings Court,  
Lakeside,  
Doncaster.  
DN4 NU

21 December 2023



**Statement of Financial Activities for the year ended 31 August 2023  
(including Income and Expenditure Account)**

		Restricted				
		Unrestricted	Restricted	Fixed	2022/23	2021/22
	Notes	Funds	General	Asset	Total	Total
		£000	£000	£000	£000	£000
<b>Incoming and endowments from:</b>						
Donations and capital grants	2	11	28	1,208	1,247	1,042
Charitable activities:						
Funding for the academy trust's educational operations	3	622	23,787	-	24,409	22,696
Other trading activities	4	129	147	-	276	288
Investments	5	-	-	-	-	-
<b>Total</b>		<b>762</b>	<b>23,962</b>	<b>1,208</b>	<b>25,932</b>	<b>24,026</b>
<b>Expenditure on:</b>						
Raising funds	6	68	115	-	183	159
Charitable activities:						
Academy trust educational operations	7	683	24,028	1,403	26,114	24,610
<b>Total</b>		<b>751</b>	<b>24,143</b>	<b>1,403</b>	<b>26,297</b>	<b>24,769</b>
Net income/(expenditure)		11	(181)	(195)	(365)	(743)
Transfers between funds	18	-	(1,047)	1,047	-	-
<b>Other recognised (losses)/gains</b>						
Actuarial (losses)/gains on defined benefit pension schemes	29	-	1,228	-	1,228	14,886
<b>Net movement in funds</b>		<b>11</b>	<b>-</b>	<b>852</b>	<b>863</b>	<b>14,143</b>
<b>Reconciliation of funds</b>						
Total funds brought forward at 1 September 2022	18	1,157	1,602	29,245	32,004	17,861
Total Funds carried forward at 31 August 2023		<b>1,168</b>	<b>1,602</b>	<b>30,097</b>	<b>32,867</b>	<b>32,004</b>

The notes attached form part of these financial statements.

# Pontefract Academies Trust

## Balance Sheet as at 31 August 2023

	Notes	2023 £000	2023 £000	2022 £000	2022 £000
<b>Fixed Assets</b>					
Tangible assets	13		30,114		29,262
<b>Current assets</b>					
Debtors	14	1,142		1,013	
Cash at bank and in hand		<u>3,928</u>		<u>4,458</u>	
		5,070		5,471	
<b>Liabilities</b>					
Creditors: Amounts falling due within one year	15	<u>(3,124)</u>		<u>(2,637)</u>	
<b>Net current assets</b>			<u>1,946</u>		<u>2,834</u>
<b>Total assets less current liabilities</b>			<b>32,060</b>		32,096
Creditors: Amounts falling due after more than one year	17		<u>-</u>		<u>(1)</u>
<b>Net assets excluding pension asset/(liability)</b>			<u><b>32,060</b></u>		<u><b>32,095</b></u>
Defined benefit pension scheme asset/(liability)	29		<b>807</b>		(91)
<b>Total net assets</b>			<u><b>32,867</b></u>		<u><b>32,004</b></u>
<b>Funds of the academy trust</b>					
<b>Restricted funds</b>					
Fixed Asset Fund	18	<b>30,097</b>		29,245	
Restricted income fund	18	<b>795</b>		1,693	
Pension Reserve	18	<u><b>807</b></u>		<u>(91)</u>	
<b>Total restricted funds</b>			<b>31,699</b>		30,847
<b>Unrestricted income funds</b>	18		<b>1,168</b>		1,157
<b>Total Funds</b>			<u><b>32,867</b></u>		<u><b>32,004</b></u>

The financial statements on pages 31 to 57 were approved by the trustees, and authorised for issue on 18th December 2023 and are signed on their behalf by:



**Phil Jones**  
Chair of Trustees

**Statement of Cash Flows for the year Ended 31 August 2023**

	Notes	2023 £000	2022 £000
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	22	516	1,838
<b>Cash flows from investing activities</b>	23	(1,047)	(783)
<b>Change in cash and cash equivalents in the year</b>		<b>(530)</b>	<b>1,055</b>
<b>Cash and cash equivalents at 1 September 2022</b>	24	<b>4,458</b>	3,402
<b>Cash and cash equivalents at 31 August 2023</b>		<b>3,928</b>	<b>4,458</b>

## Notes to the Financial Statements for the Period Ended 31 August 2023

### 1. Statement of Accounting Policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### (a) Basis of Preparation

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2022 to 2023 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Results for each academy and the Trust have been aggregated on a line by line basis and internal transactions excluded.

#### (b) Going Concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### (c) Incoming Resources

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable, and the amount can be measured reliably. Income is not netted off with related expenditure.

- **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

- **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable, and the amount can be reliably measured.

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### 1. Statement of Accounting Policies (continued)

#### ▪ Other Income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academies trust has provided the goods or services.

#### ▪ Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'income from other trading activities'. Upon sale, the value of stock is charged against 'income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items, they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

The Trust's land and buildings for De Lacy Primary School are on 125-year lease from Wakefield M D Council and the land and buildings for its other academies are freehold transfer from Wakefield M D Council. No premium was paid and the rent for De-Lacy Primary School is one peppercorn. The buildings were valued on conversion at depreciated replacement cost and are depreciated over the remainder of their expected lives. Leased land was valued at market value and is depreciated over the length of the lease.

Other fixed assets transferred on conversion were valued at an estimate of the fair value to each Academy.

Other additions of land and buildings in the year to 31 August 2015 included the taking up of leasehold on the former Wakefield M D Council Children's Centre located within the Orchard Head J&IN School site for nil consideration over a term of 125 years.

#### (d) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### ▪ Expenditure on Raising Funds

This includes all expenditure incurred by the academies trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### ▪ Charitable Activities

These are costs incurred on the academies trust's educational operations, including support costs and costs relating to the governance of the academies trust apportioned to charitable activities.

All resources expended are exclusive of recoverable VAT but include any irrecoverable VAT.

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### 1. Statement of Accounting Policies (continued)

#### (e) Tangible Fixed Assets

Assets costing £2,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

▪ Long leasehold land	125 Years
▪ Freehold and Long-term leasehold buildings	50 Years
▪ Furniture and Equipment	10 Years
▪ Computer Equipment	4 Years

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### (f) Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academies trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### (g) Provisions

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### (h) Leased Assets

Rentals under operating leases are charged on a straight-line basis over the lease term.

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### 1. Statement of Accounting Policies (continued)

#### (i) Financial Instruments

The academy trust only holds basic financial instruments as defined in FRS102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

*Financial assets* – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments.

*Cash at bank* – is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 15 and 17. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### (j) Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academies trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### (k) Pensions Benefits

Retirement benefits to employees of the academies trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academies trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academies trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high-quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the year by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other gains and losses.

#### (l) Fund Accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academies trust at the discretion of the trustees.

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### 1. Statement of Accounting Policies (continued)

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funder where the asset acquired or created is held for a specific purpose.

Restricted income funds comprise all other restricted funds received and include grants from the Department for Education Group.

#### (m) Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### *Critical accounting estimates and assumptions*

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 29, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2023. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

There is a large actuarial gain this year due to the effects of the significant change in the discount rate outweighing the effects of lower asset returns and increased inflation assumptions.

The detailed assumptions for this and the prior year are disclosed in note 29.

Despite the current high inflationary environment, the CPI assumption is only 2.6%. The Accounting Standard prescribes quite narrowly how the inflation assumption should be derived from market value at the year -end date. Therefore the current period of high inflation is somewhat allowed for insofar as it is captured in long-term market expectations as at 31 August 2023, but is lower than the current annual rate of inflation. Hence although inflation estimates are over the long term, if the current period of high inflation continues for a longer period than forecast in the 31 August 2023 assumptions, this will result in a future actuarial deficit.

### 2. Donations and capital grants

	Unrestricted Funds £000	Restricted Funds £000	2022/23 Total £000	2021/22 Total £000
Capital grants	-	1,208	1,208	1,008
Donated Fixed Assets	-	-	-	-
Other donations	11	28	39	34
	<u>11</u>	<u>1,236</u>	<u>1,247</u>	<u>1,042</u>



**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**3. Funding for the Academy Trust's educational operations**

	Unrestricted Funds £000	Restricted Funds £000	2022/23 Total £000	2021/22 Total £000
<b>DfE/EFSA Grants</b>				
General Annual Grant (GAG)	-	19,702	19,702	19,020
	<b>-</b>	<b>19,702</b>	<b>19,702</b>	<b>19,020</b>
<b>Other DfE / ESFA Grants</b>				
Pupil Premium	-	1,143	1,143	1,088
UIFSM	-	234	234	298
PE Sports Grant	-	111	111	111
Teachers Pay & Pension Grant	-	13	13	26
Supplementary Grant	-	599	599	245
ESFA MSAG	-	384	384	-
Catch-up premium/Recovery Pupil Premium	-	220	220	127
National Tutoring Program	-	119	119	130
Mentor Backfill Grant	-	12	12	-
Time Off Grant	-	28	28	-
Other DfE Group grants	-	6	6	76
	<b>-</b>	<b>2,869</b>	<b>2,869</b>	<b>2,101</b>
<b>Other Government grants</b>				
Local Authority Grants – Early Years	-	271	271	321
Local Authority Grants – High-Cost Pupils	-	398	398	344
Local Authority Grants – Other	-	111	111	66
OFGEM RHI Income	-	-	-	11
Access to Work	-	17	17	15
Teach First Mentoring Grant	-	12	12	3
Senior Mental Health Leads	-	-	-	2
Early Careers Framework	-	-	-	9
Summer School	-	-	-	18
	<b>-</b>	<b>809</b>	<b>809</b>	<b>789</b>
<b>Other Income</b>				
Catering Income	622	-	622	556
Trip Income	-	407	407	230
	<b>622</b>	<b>23,787</b>	<b>24,409</b>	<b>22,696</b>

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**4. Other trading activities**

	Unrestricted Funds £000	Restricted Funds £000	2022/23 Total £000	2021/22 Total £000
Music Services	37	-	37	32
Educational Sales	-	111	111	92
Services of Staff	-	3	3	12
Uniform Income	-	-	-	-
Insurance Receipts	61	4	65	68
Hire of Facilities	30	-	30	28
Other Income	-	29	29	51
	<u>129</u>	<u>147</u>	<u>276</u>	<u>281</u>

**5. Investment income**

	Unrestricted Funds £000	Restricted Funds £000	2022/23 Total £000	2021/22 Total £000
Bank interest	-	-	-	-

**6. Expenditure**

	Staff Costs £000	Non - Pay Premises Expenditure £000	Other Costs £000	2022/23 Total £000	2021/22 Total £000
Expenditure on raising funds	-	-	183	183	159
Academy trust's educational operations					
Direct Costs	15,382	585	3,199	19,167	17,122
Allocated Support Costs	3,239	1,346	2,362	6,947	7,489
	<u>18,621</u>	<u>1,932</u>	<u>5,744</u>	<u>26,297</u>	<u>24,770</u>

	2022/23 £000	2021/22 £000
<b>Net expenditure for the year includes:</b>		
Operating lease rentals	22	45
Depreciation	1,403	1,273
(Gain)/loss on disposal of fixed assets	-	-
Fees payable to the auditor for:		
- audit	14	20
- Fees payable to the internal auditor	14	28

There were no unrecoverable debts exceeding £5K in the year (2022 £5,854).

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**7. Charitable Activities**

	Unrestricted Funds £000	Restricted Funds £000	2022/23 Total £000	2021/22 Total £000
Direct costs - educational operations	61	19,106	19,167	17,121
Support costs - educational operations	622	6,325	6,947	7,490
	<b>683</b>	<b>25,431</b>	<b>26,114</b>	<b>24,611</b>

	Educational Operations		2022/23	2021/22
	Unrestricted Funds £000	Restricted Funds £000	Total £000	Total £000
<b>Analysis of support costs</b>				
Support Staff Costs	-	3,239	3,239	4,268
Technology costs	-	363	363	348
Premises costs	622	1,835	2,457	2,084
Legal costs	-	4	4	-
Other support costs	-	857	857	725
Governance Costs	-	27	27	56
	<b>622</b>	<b>6,325</b>	<b>6,947</b>	<b>7,490</b>

**8. Staff Costs**

Staff costs during the period were:

	2022/23 Total £000	2021/22 Total £000
Wages and Salaries	13,483	11,988
Social Security Costs	1,269	1,103
Operating costs of defined benefit pension schemes	<u>3,082</u>	<u>4,041</u>
	<b>17,834</b>	<b>17,132</b>
Supply staff costs	737	742
Staff restructuring costs	<u>50</u>	<u>21</u>
	<b>18,621</b>	<b>17,895</b>
Staff restructuring costs comprise:		
Redundancy payments	2	20
Severance payments	<u>47</u>	<u>21</u>
	<b>49</b>	<b>21</b>

**(a) Severance payments**

The academy trust paid 12 severance payments in the year, disclosed in the following bands:

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

0 - £ 25,000	12
£ 25,001 - £ 50,000	0
£ 50,001 - £ 100,000	0
£ 90,001 - £100,000	0
£100,001 - £150,000	0
£150,001+	0

**(b) Non-statutory/non-contractual staff severance payments**

Included in staff restructuring costs are non-statutory/non-contractual severance payments totaling £0 (2022: £0).

**(c) Staff numbers**

The average number of persons employed by the Academies Trust during the year was as follows:

	<b>2022/23</b>	<b>2021/22</b>
	<b>No.</b>	<b>No.</b>
Teachers and Educational Support	317	316
Administration and Other Support	146	147
Management	31	31
	<u>494</u>	<u>494</u>

**(d) Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>2022/23</b>	<b>2021/22</b>
	<b>No.</b>	<b>No.</b>
£ 60,001 - £ 70,000	11	9
£ 70,001 - £ 80,000	5	3
£ 80,001 - £ 90,000	2	2
£ 90,001 - £100,000	1	2
£110,001 - £120,000	2	-
£130,001 - £140,000	-	-
£150,001 - £160,000	-	-
£160,001 - £170,000	-	1
£170,001 - £180,000	1	-
	<u>22</u>	<u>17</u>

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### (e) Key management personnel

The key management personnel of the academy trust comprise a trustee, the senior management team and Headteachers as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust were £1,508,512 (2022: £1,317,396).

### 9. Related party Transactions – Trustees' remuneration & expenses

One trustee, who is also the Chief Executive Officer (CEO) for the academy trust has been paid remuneration or has received other benefits from employment with the academy trust. The CEO only receives remuneration in respect of services he provides undertaking the role of CEO under his contract of employment.

#### Julian Appleyard OBE (staff and trustee)

Remuneration	£170,001 - £175,000	(2022: £160,001 - £165,000)
Employer's pension contributions	£40,001 - £45,000	(2022: £35,001 - £40,000)

During the year ended 31 August 2023, travel and subsistence expenses totaling £0 were reimbursed to trustees (2022: £398 1 trustee).

Other related party transactions involving the trustees are set out in note 30.

### 10. Central Services

The academy trust has provided the following central services to its academies during the period of account:

- Human Resources
- Financial services, assurances and information systems
- Education Welfare and Education Psychology Services
- Teacher/Pupil Performance Tracking Software
- Health & Safety advice and support
- Legal advice and support

Following a move to GAG pooling no central charges arose for these services.

### 11. Trustees' and Officers' Insurance

The academy trust has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**12. Comparatives for the Statement of Financial Activities**

	Notes	Unrestricted Funds £000	Restricted General Funds £000	Restricted		2021/22 Total £000	2020/21 Total £000
				Fixed Asset Funds £000			
<b>Incoming and endowments from:</b>							
Donations and capital grants	2	1	33	1,008		1,042	1,112
Charitable activities:							
Funding for the academy trust's educational operations	3	556	22,140	-		22,696	21,431
Other trading activities	4	128	160	-		288	153
Investments	5	-	-	-		-	-
<b>Total</b>		<b>685</b>	<b>22,333</b>	<b>1,008</b>		<b>24,026</b>	<b>22,696</b>
<b>Expenditure on:</b>							
Raising funds	6	60	99	-		159	95
Charitable activities:							
Academy trust educational operations	7	625	22,712	1,273		24,610	23,273
<b>Total</b>		<b>685</b>	<b>22,811</b>	<b>1,273</b>		<b>24,769</b>	<b>23,368</b>
Net income/(expenditure)		-	(478)	(265)		(743)	(672)
Transfers between funds	18	-	(252)	252		-	-
<b>Other recognised (losses)/gains</b>							
Actuarial (losses)/gains on defined benefit pension schemes	29	-	14,886	-		14,886	1,111
<b>Net movement in funds</b>		<b>-</b>	<b>14,156</b>	<b>(13)</b>		<b>14,143</b>	<b>440</b>
<b>Reconciliation of funds</b>							
Total funds brought forward at 1 September 2021	18	1,157	(12,554)	29,258		17,861	17,421
Total Funds carried forward at 31 August 2022		1,157	1,602	29,245		32,004	17,861

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**13. Tangible Fixed Assets**

	Freehold Land and Buildings	Long-term Leasehold Land & Buildings	Assets under construction	Furniture and Equipment	Computer Equipment	Total
	£000	£000	£000	£000	£000	£000
<b>Cost</b>						
At 1 September 2022	28,476	2,275	90	5,510	2,380	38,731
Additions	96	3	-	1,554	602	2,255
Transfer in year	-	-	(90)	90	-	-
At 31 August 2023	28,572	2,278	-	7,154	2,982	40,986
<b>Depreciation</b>						
At 1 September 2022	4,555	371	-	2,596	1,947	9,469
Additions	541	44	-	557	261	1,403
At 31 August 2023	5,096	415	-	3,153	2,208	10,872
<b>Net Book Values</b>						
At 1 September 2022	23,921	1,904	90	2,914	433	29,262
At 31 August 2023	23,476	1,863	-	4,001	774	30,114

**14. Debtors**

	2023 £000	2022 £000
Trade debtors	12	6
VAT recoverable	471	507
Other debtors	2	4
Prepayments and accrued income	657	491
	<u>1,142</u>	<u>1,018</u>

**15. Creditors: Amounts Falling due within one Year**

	2023 £000	2022 £000
Trade creditors	1,151	1,155
Other taxation and social security	299	280
Other creditors	225	201
Accruals and deferred income	1,449	1,000
	<u>3,124</u>	<u>2,636</u>

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**16. Deferred income**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Deferred Income at 1 September 2022	231	331
Resources deferred in year	231	231
Amounts released from previous years	<u>(231)</u>	<u>(331)</u>
Deferred income at 31 August 2023	<u>231</u>	<u>23</u>

At the balance sheet date, the academies trust was holding funds received in advance for funds received from the ESFA relating to Universal Infant Free School meals and other funds received in advance for catering and school clubs booked for the academic year commencing September 2023.

**17. Creditors: amounts falling due in greater than one year**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Other Creditors	<u>-</u>	-

**18. Funds**

	<b>Balance at 1 September 2022 £000</b>	<b>Incoming Resources £000</b>	<b>Resources Expended £000</b>	<b>Gains, Losses and Transfers £000</b>	<b>Balance at 31 August 2023 £000</b>
<b>Restricted general funds</b>					
General Annual Grant (GAG)	1,693	19,784	(19,637)	(1,047)	795
Pupil Premium	-	1,144	(1,144)	-	-
PE Sport Grant	-	111	(111)	-	-
UIFSM	-	234	(234)	-	-
Teachers Pay & Pension Grant	-	13	(13)	-	-
Supplementary Grant	-	599	(599)	-	-
EFSA MSAG	-	302	(302)	-	-
Catch-up Premium/Recovery Pupil Premium	-	220	(220)	-	-
National Tutoring Programme	-	119	(119)	-	-
Mentor Backfill Grant	-	12	(12)	-	-
Time Off Grant	-	28	(28)	-	-
Other DfE group grants	-	6	(6)	-	-
Local Authority Grants - Other	-	111	(111)	-	-
Local Authority Grants - Early Years	-	272	(272)	-	-
Local Authority Grants - High Cost Pupils	-	398	(398)	-	-
Local Authority Grants – Other	-	17	(17)	-	-
Access to work	-	12	(12)	-	-
Teach First Mentoring Grant	-	-	-	-	-
Other Income	-	-	-	-	-
Pension Deficit	(91)	-	(330)	1,228	807
Other restricted donations	-	28	(28)	-	-
Other Income	-	406	(406)	-	-
Other trading activities	-	147	(147)	-	-



## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

	1,602	23,962	(24,143)	181	1,602
<b>Restricted fixed asset funds</b>					
Transfer on conversion	21,342	-	-	-	17,840
Donated fixed assets	1,126	-	(488)	-	4,140
DfE Group capital grants	5,412	1,208	(564)	-	6,056
Insurance Receipts	47	-	(14)	-	33
Capital expenditure from GAG	1,318	-	(337)	1,047	2,028
	<b>29,245</b>	<b>1,208</b>	<b>(1,403)</b>	<b>1,047</b>	<b>30,097</b>
Total restricted funds	<b>30,847</b>	<b>25,170</b>	<b>(25,545)</b>	<b>1,228</b>	<b>31,699</b>
<b>Unrestricted funds</b>					
Unrestricted funds	1,157	762	(751)	-	1,168
Total unrestricted funds	<b>1,157</b>	<b>762</b>	<b>(751)</b>	<b>-</b>	<b>1,168</b>
<b>Total funds</b>	<b>32,004</b>	<b>25,932</b>	<b>(26,297)</b>	<b>1,228</b>	<b>32,867</b>

The specific purposes for which the funds are to be applied are as follows:

The General Annual Grant (GAG) is restricted to spending in accordance with the conditions of the Trust's Master Funding Agreement with the Secretary of State for Education. This is not subject to a limit on the amount of GAG which can be carried forward at 31 August 2023 to future periods.

The Pupil Premium is restricted to activities which reduce the attainment gap between pupils who are disadvantaged and those who are not.

DfE Group capital grants include devolved formula grant funds received towards capital investment in Academies above £2,000, and school capital allocation.

The transfer into the restricted fixed asset funds represents fixed assets purchased out of GAG funding.

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

Comparative information in respect of the preceding period is as follows:

**18. Funds**

	Balance at 1 September 2021 £000	Incoming Resources £000	Resources Expended £000	Gains, Losses and Transfers £000	Balance at 31 August 2022 £000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	872	19,020	(17,947)	(252)	1,693
Pupil Premium	-	1,088	(1,088)	-	-
PE Sport Grant	-	111	(111)	-	-
UIFSM	-	298	(298)	-	-
Teachers Pay & Pension Grant	-	26	(26)	-	-
Supplementary Grant	-	245	(245)	-	-
Catch-up Premium/Recovery Pupil Premium	-	127	(127)	-	-
National Tutoring Programme	-	130	(130)	-	-
Other DfE Grants	-	76	(76)	-	-
Local Authority Grants - Early Years	-	321	(321)	-	-
Local Authority Grants - High Cost Pupils	-	344	(344)	-	-
Local Authority Grants - Other	-	66	(66)	-	-
OFGEM RHI Income	-	11	(11)	-	-
Access to Work	-	15	(15)	-	-
Teach First Mentoring Grant	-	3	(3)	-	-
Senior Mental Health Leads	-	2	(2)	-	-
Early Careers Framework	-	9	(9)	-	-
Summer School funding	-	18	(18)	-	-
Pension Deficit	(13,426)	-	(1,551)	14,886	(91)
Other restricted donations	-	33	(33)	-	-
Other income	-	230	(230)	-	-
Other trading activities	-	160	(160)	-	-
	<b>(12,554)</b>	<b>22,333</b>	<b>(22,811)</b>	<b>14,634</b>	<b>1,602</b>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	21,831	-	(489)	-	21,342
Donated fixed assets	1,125	-	-	-	1,125
DfE Group capital grants	4,855	1,008	(451)	-	5,412
Insurance Receipts	62	-	(14)	-	48
Capital expenditure from GAG	1,385	-	(319)	252	1,318
	<b>29,258</b>	<b>1,008</b>	<b>(1,273)</b>	<b>252</b>	<b>29,245</b>
Total restricted funds	16,704	23,341	(24,084)	14,886	30,847
<b>Unrestricted funds</b>					
Unrestricted funds	1,157	685	(685)	-	1,157
Total unrestricted funds	1,157	685	(685)	-	1,157
<b>Total funds</b>	<b>17,861</b>	<b>24,026</b>	<b>(24,769)</b>	<b>14,886</b>	<b>32,004</b>

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### Total funds analysis by academy

Fund balances for each academy 31 August 2023 were zero, hence a breakdown by academy is not included in these accounts.

### Analysis of academies by cost

Expenditure incurred by each academy during the year was as follows:

	<b>Teaching and Educational Support Staff Costs £000</b>	<b>Other Support Staff Costs £000</b>	<b>Educational Supplies £000</b>	<b>Other Costs (excluding Depreciation) £000</b>	<b>Total 2022/23 £000</b>	<b>Total 2021/22 £000</b>
Carleton High School	4,078	536	420	1,100	6,133	5,450
Carleton Park J&I School	740	132	52	181	1,105	1,028
De Lacy Primary School	1,366	158	91	391	2,006	1,888
Halfpenny Lane JI&N School	1,459	198	141	356	2,154	2,045
The King's School	4,069	646	369	1,059	6,143	5,373
Larks Hill J&I School	666	125	49	200	1,040	956
Orchard Head JI&N School	1,206	257	78	252	1,793	1,599
The Rookeries JI&N School	1,148	165	166	255	1,734	1,482
Central Services	650	1,021	16	1,102	2,789	3,683
<b>Academy Trust</b>	<b>15,382</b>	<b>3,237</b>	<b>1,382</b>	<b>4,896</b>	<b>24,897</b>	<b>23,497</b>

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**19. Analysis of Net Assets between Funds**

Fund balances at 31 August 2023 were represented by:

	<b>Unrestricted Funds £000</b>	<b>Restricted General Funds £000</b>	<b>Restricted Fixed Asset Funds £000</b>	<b>Total Funds 2023 £000</b>
Tangible fixed assets	-	-	30,114	<b>30,114</b>
Current assets	1,761	2,250	1,059	<b>5,070</b>
Current liabilities	(593)	(1,455)	(1,076)	<b>(3,124)</b>
Non-current liabilities				
Pension scheme asset	-	807	-	<b>807</b>
<b>Total net assets</b>	<b>1,168</b>	<b>1,602</b>	<b>30,097</b>	<b>32,867</b>

Comparative information in respect of the preceding period is as follows:

	<b>Unrestricted Funds £000</b>	<b>Restricted General Funds £000</b>	<b>Restricted Fixed Asset Funds £000</b>	<b>Total Funds 2022 £000</b>
Tangible fixed assets	-	-	29,261	29,261
Current assets	1,321	3,673	477	5,471
Current liabilities	(164)	(1,979)	(493)	(2,636)
Non-current liabilities	-	(1)	-	(1)
Pension scheme liability	-	(91)	-	(91)
<b>Total net assets</b>	<b>1,157</b>	<b>1,602</b>	<b>29,245</b>	<b>32,004</b>

**20. Capital Commitments**

	<b>2023 £000</b>	<b>2022 £000</b>
Contracted for, but not provided in the financial statements	<u>5</u>	<u>462</u>

**21. Commitments under operating leases**

**Operating Leases**

At 31 August 2023 the total of the academies trust's future minimum lease payments under non-cancellable operating leases were:

	<b>2023 £000</b>	<b>2022 £000</b>
Expiring within one year	32	19
Expiring within two and five years inclusive	<u>92</u>	<u>8</u>
	<u>124</u>	<u>10</u>

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**22. Reconciliation of net Income to net cash flow from operating activities**

	<b>2022/23</b>	<b>2021/22</b>
	<b>£000</b>	<b>£000</b>
Net income/(expenditure)	(365)	(743)
Depreciation (note 13)	1,403	1,273
Donated Fixed Assets	-	-
Capital grants from DfE and other capital income	(1,208)	(1,008)
Interest receivable (note 5)	-	-
Defined benefit pension scheme cost less contributions payable (note 29)	342	1,328
Defined benefit pension scheme finance income (note 29)	(12)	223
(Increase)/decrease in debtors	(130)	(97)
Increase/(decrease) in creditors	<u>486</u>	<u>861</u>
<b>Net cash provided by/(used in) Operating Activities</b>	<b><u>516</u></b>	<b><u>1,838</u></b>

**23. Cash flows from investing activities**

	<b>2022/23</b>	<b>2021/22</b>
	<b>£000</b>	<b>£000</b>
Interest received	-	-
Proceeds from sale of tangible fixed assets	-	-
Purchase of tangible fixed assets	(2,255)	(1,791)
Capital grants from DfE Group	1,208	1,008
Donated Fixed Asset	<u>-</u>	<u>-</u>
<b>Net cash provided by/(used in) investing activities</b>	<b><u>(1,047)</u></b>	<b><u>(783)</u></b>

**24. Analysis of cash and cash equivalents**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Cash at bank and in hand	<u>3,928</u>	<u>4,458</u>

**25. Analysis of changes in net debt**

	<b>At 1 September 2022</b>	<b>Cash flows</b>	<b>At 31 August 2023</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Cash	4,458	(530)	3,928
<b>Total</b>	<u>4,458</u>	<u>(530)</u>	<u>3,928</u>

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### 26. Guarantees, letters of comfort and indemnities

There were no items to report (2022: £nil).

### 27. Contingent liabilities

The trust is affected by the Harpur v Brazel case, in which the Supreme Court ruled that employees permanently contracted to work only part of the year do not have a reduced holiday entitlement, and holiday pay should be calculated based on average pay, ignoring weeks where there are no earnings. The trust is likely to have an additional liability in respect of term-time only or 'zero hours' staff, where holiday pay has been calculated and paid based on days worked rather than full holiday entitlement, but has been unable to accurately quantify the exact likely amount at this stage. It is estimated, given the low number of affected, that this figure will be well below the Trust's materiality threshold.

### 28. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

### 29. Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff which is managed by West Yorkshire Pension Fund. Both are multi-employer defined-benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2019.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

### Teachers' Pension Scheme

#### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016 in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

### 29. Pension and similar obligations (continued)

#### Valuation of the Teachers' Pension Scheme (continued)

- employer contribution rates set at 23.68% of pensionable pay, including a 0.08% administration levy (2022: 23.68%)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. Assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2024.

The pension costs paid to TPS in the period amounted to £2.765 million of which employer's contributions totaled £1.977 million (2022: £1.981 million) and employees' contributions totaled £0.788 million.

A copy of the valuation report and supporting documentation is on the [Teachers' Pensions website](#).

Under the definitions set out in Financial Reporting Standard (FRS 102) Retirement Benefits, the TPS is an unfunded multi-employer pension scheme. The academies trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academies trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the period ended 31 August 2023 was £1.051 million (2022: £0.833 million), of which employer's contributions totaled £0.782 million (2022: £0.620 million) and employees' contributions totalled £0.269 million (2022: £0.213 million). The agreed contribution rates for future years are 17 per cent for employers and a varied scale rate depending on salary bands of 5.5% to 12.5% for employees.

All the academies within the academies trust are members of the West Yorkshire Pension Fund. Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy trust closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### Principal actuarial assumptions

	2023	2022
Rate of general increase in salaries	3.85%	3.95%
Pension Increases	2.60%	2.70%
Pension accounts revaluation rate	2.60%	2.70%
Discount Rate for scheme liabilities	5.10%	4.10%
CPI Inflation	2.60%	2.70%

### 29. Pension and Similar Obligations (continued)

#### Local Government Pension Scheme (continued)

#### Sensitivity analysis for the principal assumptions

The approximate impact of changing the key assumptions on the present value of the funded defined benefit obligation as at 31 August 2023 and the projected service cost for the period ending 31 August 2024 is set out below.

In each case, only the assumption mentioned is altered; all other assumptions remain the same as summarised in the principal actuarial assumptions.

Sensitivity of unfunded benefits (where applicable) are not included on materiality grounds.

#### Discount Rate assumption

<b>Adjustment to discount rate</b>	<b>+0.1% p.a</b>	<b>Base figure</b>	<b>-0.1% p.a.</b>
Present value of total obligation (£000)	19,790	20,173	20,576
% change in present value of total obligation	-1.9%		2.0%
Projected service cost (£000)	732	764	798
Approximate % change in projected service cost	-4.2%		4.4%

#### Rate of general increase in salaries

<b>Adjustment to salary increase rate</b>	<b>+0.1% p.a</b>	<b>Base figure</b>	<b>-0.1% p.a.</b>
Present value of total obligation (£000)	20,213	20,173	20,133
% change in present value of total obligation	0.2%		-0.2%
Projected service cost (£000)	764	764	764
Approximate % change in projected service cost	0.0%		0.0%

#### Rate of increase to pensions in payment and deferred pensions assumption, and rate of revaluation of pensions accounts assumption

<b>Adjustment to pension increase rate</b>	<b>+0.1% p.a</b>	<b>Base figure</b>	<b>-0.1% p.a.</b>
Present value of total obligation (£000)	20,536	20,173	19,830
% change in present value of total obligation	1.8%		-1.7%
Projected service cost (£000)	798	764	732
Approximate % change in projected service cost	4.4%		-4.2%



# Pontefract Academies Trust

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### Post retirement mortality assumption

Adjustment to mortality age rating assumption	-1 year	Base figure	+1 year
Present value of total obligation (£000)	20677	20,173	19,669
% change in present value of total obligation	2.5%		-2.5%
Projected service cost (£000)	790	764	738
Approximate % change in projected service cost	3.4%		-3.4%

### 29. Pension and Similar Obligations (continued)

#### Local Government Pension Scheme (continued)

#### Sensitivity analysis for the principal assumptions (continued)

The current mortality assumptions include sufficient allowance for future improvements in mortality rates.

The assumed life expectations on retirement age 65 are:

	2023	2022
<b>Retiring Today</b>		
Males	21.0	21.8
Females	24.1	22.5
<b>Retiring in 20 years</b>		
Males	22.2	24.6
Females	25.1	25.7

The academy trust's share of the assets in the scheme were:

	2023	2022
	£000	£000
Equity Instruments	16,805	16,036
Government Bonds	1,553	1,285
Corporate Bonds	944	863
Cash	818	803
Other	168	301
Property	692	78
<b>Total market value of assets</b>	<u>20,980</u>	<u>20,071</u>

The actual return on scheme assets was £445,000 surplus (2022: £213,000 surplus)

#### Amount recognised in the statement of financial activities

	2023	2022
	£000	£000
Current Service Cost	(1,124)	(1,948)
Past Service Cost	-	-
Net interest from net defined benefit asset/liability	12	(223)
<b>Total amount recognised in the SOFA</b>	<u>(1,112)</u>	<u>(2,171)</u>

**Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)**

**29. Pension and Similar Obligations (continued)**

**Local Government Pension Scheme (continued)**

Changes in the present value of defined benefit obligations were as follows:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
<b>At 1 September 2022</b>	20,162	32,785
Current service cost	1,124	1,948
Interest cost	821	556
Employee contributions	269	213
Actuarial (gain)/loss	(1,616)	(15,006)
Benefits paid	(587)	(334)
Past service costs	-	-
<b>At 31 August 2023</b>	<u>20,173</u>	<u>20,162</u>

Changes in the fair value of academy's share of scheme assets were as follows:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
<b>At 1 September 2022</b>	20,071	19,359
Interest income	833	333
Actuarial gain/(loss)	(388)	(120)
Employer contributions	782	620
Employee contributions	269	213
Benefits paid	(587)	(334)
<b>At 31 August 2023</b>	<u>20,980</u>	<u>20,071</u>

The LGPS obligation relates to the employees of Pontefract Academies Trust, who were the employees transferred as part of the conversion from maintained school and new employees who were eligible to, and did, join the pension schemes. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and Pontefract Academies Trust at the balance sheet date.

## Notes to the Financial Statements for the Period Ended 31 August 2023 (continued)

### 30. Related Party Transactions

Owing to the nature of the academies trust's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academy Trust Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

No related party transactions took place in the financial period other than a certain trustee's remuneration disclosed in note 9.

### 31. Events after the balance sheet date

The Trust has no post balance sheet events to report.