



**PONTEFRACT**  
ACADEMIES TRUST

## Uniform Policy (Primary Phase)



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## 1. Policy Statement

1.1 Pupils are expected to achieve standards of excellence in all areas of school life, including uniform and appearance. Pontefract Academies Trust believe that a high standard of uniform lays the foundations for an exceptional experience during a pupils time with us and it helps to prepare them for the high expectations at our schools and beyond. An excellent standard of uniform supports excellent behaviour, equality amongst young people and reflects the pride that students have in being part of the school community. This policy is intended to:

- Set out the school's guidelines for uniform.
- To support the mission, vision and values of the Trust.

## 2. Policy Scope

2.1 The Trust has overall responsibility for the effective operation of this policy and for ensuring compliance with the relevant statutory or Trust framework. The Trust has delegated day-to-day responsibility for implementing the policy to the headteacher.

2.2 The Senior Leadership Team and Student Liaison Officers have a specific responsibility to ensure the fair application of this policy and all members of staff are responsible for supporting colleagues and ensuring its success.

2.3 This policy should be read and understood by:

- All teaching and non-teaching staff involved in implementing and managing compliance with expected uniform standards in Trust Primary Schools.
- Students
- Parents/Carers

## 3. Uniform Guide

3.1 Appendix A sets out the school uniform requirements. The items listed in Appendix A are required for all students or are listed as optional.

3.2 Specified items, where applicable, should be purchased from Trust approved uniform suppliers. Other items can be bought at a variety of retailers.

3.3 A different dress code may be required for school events. Such variations for all non-uniform events will be clearly specified and communicated to parents and students.

## 4. Personal Appearance

- 4.1 Make up should not be worn in primary settings.
- 4.2 Pupils may wear a wristwatch, smart watches may be worn without the ability to record or take photographs in line with the school's safeguarding procedures.
- 4.3 The only jewellery that is permitted is one plain silver or gold stud. This should be worn in each lobe of the ear. No other piercings are allowed, e.g., nose studs. They must not be left in and covered with plasters/ clear piercings.
- 4.4 Pupils are not permitted to wear any other jewellery; rings, necklaces, bracelets/band.

## 5. Breaches of Uniform Policy

- 5.1 Correct uniform must be worn at all times.
- 5.2 Uniform will be checked on a daily basis to ensure pupils adhere to the policy and that pupils look smart and well presented.
- 5.3 If a pupil or parent/carer cannot immediately correct the uniform issue, the school will try to remedy or support the situation. For example, allowing the pupil to borrow an item of uniform from the school's supplies (if it is available).
- 5.4 Any jewelry that is in breach of the uniform policy may be removed and kept in a safe place however it remains the responsibility of the pupil.
- 5.5 If a pupil fails to comply with a reasonable request or deliberately breaks the uniform rules then the school will issue a further sanction as set out in the behaviour policy. This applies to all reasonable requests and not just those associated with uniform.

## 6. Use of Electronic Devices

- 6.1 The use of electronic devices is not permitted on school grounds. The first time a device is confiscated a pupil will be permitted to collect it at the end of the day. In cases of subsequent instances in a term, parents will be required to pick up the item at their earliest convenience.

- 6.2 If a pupil chooses to bring a device into the school, it is their responsibility and at their own risk.

## 7. Pre-Owned Uniform

- 7.1 We know that school uniforms can be expensive and as such we are able to offer a pre-owned uniform service to our families. Our preowned shop is open for parents/carers during term time. Please note that this is by appointment only.
- 7.2 The school cannot guarantee there will be uniform to fit all students as the service is solely dependent on donations.
- 7.3 Please contact the school to access the pre-owned uniform stock or to make a donation.

## 8. Policy Author

- 8.1 This policy is the responsibility of the **Director of Education**.

## 9. Policy Approval

- 9.1 This policy is approved by the **Trust's Executive Leadership Team (ELT)**, in line with the Trust's Scheme of Delegation.
- 9.2 This policy was approved by the Directors of School Improvement becoming effective on **15/01/2025**.

## 10. Policy Review

- 10.1 This policy will be reviewed annually.
- 10.2 It will only be re-presented to the Executive Leadership Team for approval in the event of any material changes. Where the review results in no material changes, the previous effective date will continue to apply, however the last review date will be specified in this section.
- 10.3 This policy was last reviewed on **15/01/2025**.

## 11. Policy Distribution

- 11.1 This policy will be made available via:





- The Trust Website
- School Websites
- The Compliance Library





## 12. Version Control

12.1 The changes to this policy over time will be documented on Every.






12.2 If you spot any broken links or errors within this policy, please report this to [clerk@patrust.org.uk](mailto:clerk@patrust.org.uk).




## 13. Appendix A






School Uniform – Carleton Park					
Uniform item	Image	Description	Required/ Optional	Generic item or branded with school logo	Where the item can be purchased from
Shirts		Plain white school shirt, with top button that is fastened and long enough to be tucked in.	Required	Generic item	Multiple retailers
Jumper / Cardigan		Navy coloured, V necked jumper with the school logo.  Navy coloured cardigan with the school logo.	Required	Branded item	Signature Retail
Tie		Clip on pale blue stripe on a dark blue tie.  Tie is to be fastened to the collar and cover the top button.	Required	Branded item	Signature Retail
Trousers		Plain black tailored trousers.  The trousers must be appropriate school trousers with a loose fit and not jeggings, jeans, 'skinny fit', tight or short length trousers.	Optional	Generic item	Multiple retailers




Skirts		Black pleated skirts that is knee length.	Optional	Generic item	Multiple retailers
Shorts		Black tailored shorts.	Optional	Generic item	Multiple retailers
Shoes		Plain black shoes that show no white/ coloured labels, logos, markings, buckles or studs. Shoes must be leather or leather look. Suede footwear is not allowed.  Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed.	Required	Generic item	Multiple retailers
Coats and Outdoor Jackets		Coats and outdoor jackets must not be worn indoors and must be removed once inside any school building.  Outdoor coats or hoodies are never to be worn under school jumpers.  Hoodies and denim jackets are not allowed on school site.	Optional	Generic Item	Multiple Retailers
Optional		Pinafore Black zip front with a box pleat (Nursery and Key Stage 1)  Summer Dress Gingham style dress in pale blue and white (All Years)  Polo Shirt Plain white polo shirt (Nursery only)	Optional	Generic Item	Multiple retailers











School Uniform – De Lacy					
Uniform item	Image	Description	Required/Optional	Generic item or branded with school logo	Where the item can be purchased from
Shirts		Plain white school shirt, with top button that is fastened and long enough to be tucked in.	Required	Generic item	Multiple retailers
Jumper / Cardigan		School maroon coloured, V necked jumper with the school logo. A maroon coloured cardigan with the school logo.	Required	Branded item	Signature Retail
Tie		Clip on silver stripe on a maroon tie. Tie is to be fastened to the collar and cover the top button.	Required	Branded item	Signature Retail
Trousers		Plain black tailored trousers. The trousers must be appropriate school trousers with a loose fit and not jeggings, jeans, 'skinny fit', tight or short length trousers.	Optional	Generic item	Multiple retailers
Skirts		Black pleated skirts that is knee length.	Optional	Generic item	Multiple retailers





Shorts		Black tailored shorts.	Optional	Generic item	Multiple retailers
Shoes		<p>Plain black shoes that show no white/ coloured labels, logos, markings, buckles or studs. Shoes must be leather or leather look. Suede footwear is not allowed.</p> <p>Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed.</p>	Required	Generic item	Multiple retailers
Coats and Outdoor Jackets		<p>Coats and outdoor jackets must not be worn indoors and must be removed once inside any school building.</p> <p>Outdoor coats or hoodies are never to be worn under school jumpers.</p> <p>Hoodies and denim jackets are not allowed on school site.</p>	Optional	Generic Item	Multiple Retailers
Bag		<p>Pinafore Black zip front with a box pleat (Nursery and Key Stage 1)</p> <p>Summer Dress Gingham style dress in red and white (All Years)</p> <p>Polo Shirt Plain white polo shirt (Nursery only)</p>	Optional	Generic Item	Multiple retailers




School Uniform – Halfpenny Lane					
Uniform item	Image	Description	Required/ Optional	Generic item or branded with school logo	Where the item can be purchased from
Shirts		Plain white school shirt, with top button that is fastened and long enough to be tucked in.	Required	Generic item	Multiple retailers
Jumper / Cardigan		Navy coloured, V necked jumper with the school logo. Navy coloured cardigan with the school logo.	Required	Branded item	Signature Retail
Tie		Clip on red stripe on a navy blue tie. Tie is to be fastened to the collar and cover the top button.	Required	Branded item	Signature Retail
Trousers		Plain black tailored trousers. The trousers must be appropriate school trousers with a loose fit and not jeggings, jeans, 'skinny fit', tight or short length trousers.	Optional	Generic item	Multiple retailers
Skirts		Black pleated skirts that is knee length.	Optional	Generic item	Multiple retailers

Shorts		Black tailored shorts.	Optional	Generic item	Multiple retailers
Shoes		<p>Plain black shoes that show no white/ coloured labels, logos, markings, buckles or studs. Shoes must be leather or leather look. Suede footwear is not allowed.</p> <p>Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed.</p>	Required	Generic item	Multiple retailers
Coats and Outdoor Jackets		<p>Coats and outdoor jackets must not be worn indoors and must be removed once inside any school building.</p> <p>Outdoor coats or hoodies are never to be worn under school jumpers.</p> <p>Hoodies and denim jackets are not allowed on school site.</p>	Optional	Generic Item	Multiple Retailers
Optional		<p>Pinafore Black zip front with a box pleat (Nursery and Key Stage 1)</p> <p>Summer Dress Gingham style dress in re pale blue and white (All Years)</p> <p>Polo Shirt Plain white polo shirt (Nursery only)</p>	Optional	Generic Item	Multiple retailers






School Uniform – Larks Hill					
Uniform item	Image	Description	Required/ Optional	Generic item or branded with school logo	Where the item can be purchased from
Shirts		Plain white school shirt, with top button that is fastened and long enough to be tucked in.	Required	Generic item	Multiple retailers
Jumper / Cardigan		Royal blue coloured, V necked jumper with the school logo. Royal blue coloured cardigan with the school logo.	Required	Branded item	Signature Retail
Tie		Clip on yellow stripe on a royal blue tie. Tie is to be fastened to the collar and cover the top button.	Required	Branded item	Signature Retail
Trousers		Plain black tailored trousers. The trousers must be appropriate school trousers with a loose fit and not jeggings, jeans, 'skinny fit', tight or short length trousers.	Optional	Generic item	Multiple retailers
Skirts		Black pleated skirts that is knee length.	Optional	Generic item	Multiple retailers




Shorts		Black tailored shorts.	Optional	Generic item	Multiple retailers
Shoes		<p>Plain black shoes that show no white/ coloured labels, logos, markings, buckles or studs. Shoes must be leather or leather look. Suede footwear is not allowed.</p> <p>Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed.</p>	Required	Generic item	Multiple retailers
Coats and Outdoor Jackets		<p>Coats and outdoor jackets must not be worn indoors and must be removed once inside any school building.</p> <p>Outdoor coats or hoodies are never to be worn under school jumpers.</p> <p>Hoodies and denim jackets are not allowed on school site.</p>	Optional	Generic Item	Multiple Retailers
Optional		<p>Pinafore Black zip front with a box pleat (Nursery and Key Stage 1)</p> <p>Summer Dress Gingham style dress in pale blue and white (All Years)</p> <p>Polo Shirt Plain white polo shirt (Nursery only)</p>	Optional	Generic Item	Multiple retailers






School Uniform – Northfield					
Uniform item	Image	Description	Required/ Optional	Generic item or branded with school logo	Where the item can be purchased from
Shirts		Plain white or pale blue polo shirt/blouse, with top button that is fastened and long enough to be tucked in.	Required	Generic item	Multiple retailers
Jumper / Cardigan		Navy blue coloured, jumper (Red for EYFS). Navy blue coloured cardigan (Red for EYFS).	Required	Generic item	Multiple retailers
Trousers		Plain grey tailored trousers.  The trousers must be appropriate school trousers with a loose fit and not jeggings, jeans, 'skinny fit', tight or short length trousers.	Optional	Generic item	Multiple retailers
Skirts		Grey skirt that is knee length.	Optional	Generic item	Multiple retailers




Shorts		Grey tailored shorts.	Optional	Generic item	Multiple retailers
Shoes		<p>Plain black shoes that show no white/ coloured labels, logos, markings, buckles or studs. Shoes must be leather or leather look. Suede footwear is not allowed.</p> <p>Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed.</p>	Required	Generic item	Multiple retailers
Coats and Outdoor Jackets		<p>Coats and outdoor jackets must not be worn indoors and must be removed once inside any school building.</p> <p>Outdoor coats or hoodies are never to be worn under school jumpers.</p> <p>Hoodies and denim jackets are not allowed on school site.</p>	Optional	Generic Item	Multiple Retailers
Optional		Gingham style dress in navy blue and white (All Years)	Optional	Generic Item	Multiple retailers






School Uniform – Orchard Head					
Uniform item	Image	Description	Required/ Optional	Generic item or branded with school logo	Where the item can be purchased from
Shirts		Plain white school shirt, with top button that is fastened and long enough to be tucked in.	Required	Generic item	Multiple retailers
Jumper / Cardigan		Maroon coloured, V necked jumper with the school logo.  Maroon coloured cardigan with the school logo.	Required	Branded item	Signature Retail
Tie		Clip on gold stripe on a maroon tie.  Tie is to be fastened to the collar and cover the top button.	Required	Branded item	Signature Retail
Trousers		Plain black tailored trousers.  The trousers must be appropriate school trousers with a loose fit and not jeggings, jeans, 'skinny fit', tight or short length trousers.	Optional	Generic item	Multiple retailers
Skirts		Black pleated skirts that is knee length.	Optional	Generic item	Multiple retailers

Shorts		Black tailored shorts.	Optional	Generic item	Multiple retailers
Shoes		<p>Plain black shoes that show no white/ coloured labels, logos, markings, buckles or studs. Shoes must be leather or leather look. Suede footwear is not allowed.</p> <p>Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed.</p>	Required	Generic item	Multiple retailers
Coats and Outdoor Jackets		<p>Coats and outdoor jackets must not be worn indoors and must be removed once inside any school building.</p> <p>Outdoor coats or hoodies are never to be worn under school jumpers.</p> <p>Hoodies and denim jackets are not allowed on school site.</p>	Optional	Generic Item	Multiple Retailers
Optional		<p>Pinafore Black zip front with a box pleat (Nursery and Key Stage 1)</p> <p>Summer Dress Gingham style dress in red and white (All Years)</p> <p>Polo Shirt Plain white polo shirt (Nursery only)</p>	Optional	Generic Item	Multiple retailers

School Uniform – The Rookeries					
Uniform item	Image	Description	Required/ Optional	Generic item or branded with school logo	Where the item can be purchased from
Shirts		Plain white school shirt, with top button that is fastened and long enough to be tucked in.	Required	Generic item	Multiple retailers
Jumper / Cardigan		Navy coloured, V necked jumper with the school logo.  Navy coloured cardigan with the school logo.	Required	Branded item	Signature Retail
Tie		Clip on silver stripe on a navy blue tie.  Tie is to be fastened to the collar and cover the top button.	Required	Branded item	Signature Retail
Trousers		Plain black tailored trousers.  The trousers must be appropriate school trousers with a loose fit and not jeggings, jeans, 'skinny fit', tight or short length trousers.	Optional	Generic item	Multiple retailers
Skirts		Black pleated skirts that is knee length.	Optional	Generic item	Multiple retailers

Shorts		Black tailored shorts.	Optional	Generic item	Multiple retailers
Shoes		<p>Plain black shoes that show no white/ coloured labels, logos, markings, buckles or studs. Shoes must be leather or leather look. Suede footwear is not allowed.</p> <p>Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed.</p>	Required	Generic item	Multiple retailers
Coats and Outdoor Jackets		<p>Coats and outdoor jackets must not be worn indoors and must be removed once inside any school building.</p> <p>Outdoor coats or hoodies are never to be worn under school jumpers.</p> <p>Hoodies and denim jackets are not allowed on school site.</p>	Optional	Generic Item	Multiple Retailers
Optional		<p>Pinafore Black zip front with a box pleat (Nursery and Key Stage 1)</p> <p>Summer Dress Gingham style dress in red and white (All Years)</p> <p>Polo Shirt Plain white polo shirt (Nursery only)</p>	Optional	Generic Item	Multiple retailers

PE Uniform – All Trust Primaries					
Uniform item	Image	Description	Required/Optional	Generic item or branded with school logo	Where the item can be purchased from
White T Shirt		Unisex sports T Shirt.	Required	Generic Item	Multiple retailers
Sports shorts		Black shorts.	Required	Generic Item	Multiple retailers
Tracksuit		Tracksuit (optional) Plain black to be worn in the winter if needed.	Optional	Generic Item	Multiple retailers